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HOPKINS

HOPKINS, WILLIAM J. (OH-311) 31 pages OPEN

Member, White House Civil Servant Staff, 1931-71.

DESCRIPTION: How he came to work at the White House. His initial work in the Correspondence Section: amount of mail received by the various presidents; problem of routing mail to the appropriate people. Comments on the formality and work habits of the presidents he served. The handling of special documents for the president's personal signature. General comments on the White House staff: growth of staff size since 1930; loyalty of the professional staff to the president; a president's need for flexibility in running the White House staff. Handling a president's files during the transition between administrations.

[Kennedy Library Oral History Project, interview by Fred Dutton, 1964]