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ABILENE, KANSAS

WHITE HOUSE OFFICE, Office of the Special Assistant to the President
for Personnel Management (Joseph Winslow, John Carroll, Rocco Siciliano and
Eugene Lyons): Records, 1953-61

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4. Papers relating to family or private business affairs.
5. Papers containing statements about individuals which might be used to injure or harass them or members of their families.

SCOPE AND CONTENT NOTE

The Office of the Special Assistant to the President for Personnel Management was responsible for coordinating White House action on civilian personnel programs of the U.S. government. The position, which was initially termed the Liaison Office for Personnel Management, was created in September 1939 by Executive Order 8248. The Liaison Office continued until the end of the Truman administration. After Eisenhower became president it was decided to assign such duties to the Civil Service Commission (CSC). On May 1, 1953 Eisenhower issued Executive Order 10452 which abolished the Liaison Office and allowed the CSC Chairman to serve as a presidential advisor on personnel matters. The CSC chairman, Philip Young, was appointed a special advisor to the president, but appears to have delegated most of the work to two assistants, Joseph Winslow and John Carroll, who served as his representatives at the White House and managed the office files. In February 1957 Philip Young resigned from the CSC and was succeeded by Harris Ellsworth.

In early 1957 the President's Advisory Committee on Government Organization conducted a special study of personnel management. The Committee recommended that the advisory duties be returned to the White House. On September 16, 1957, President Eisenhower issued Executive Order 10729 which created the position of Special Assistant to the President for Personnel Management. Rocco Siciliano was appointed to fill the post. Carroll and Winslow continued working at the White House as his assistants. In 1959 Siciliano was succeeded by Eugene Lyons who served until the end of the administration.

This collection consists of the records compiled by Joseph Winslow, John Carroll, Rocco Siciliano and Eugene Lyons. Most of the material relates to the work of the Special Assistant and the Special Advisor's offices, although a few files of Philip Young's personal correspondence as CSC chairman are also present in the collection.

The collection has been divided into five series. The first series consists primarily of administrative material, including the office chronological file, correspondence with the general public and copies of speeches by the office staff. The second series consists of correspondence with various governmental and non-governmental organizations concerning their interest in government personnel policies. The third and fourth series consist of general subject files on government personnel programs, one concerning government employees inside the U.S. and one concerning government employees stationed abroad. The fifth series contains security classified documents concerning civil defense matters, the Central Intelligence Agency and the Operations Coordinating Board.

SERIES DESCRIPTION

Box Nos. Series

1-17 I. Administrative Records. 17 boxes.

Consists of a chronological file of letters written by the Special Assistant and his staff, correspondence with the general public, applications for positions, and copies of speeches by the Special Assistant and others.

18-36 II. Committees, Commissions and Agencies. 18½ boxes.

Consists of correspondence, memoranda and reports concerning the involvement of various organizations in government personnel matters. The material is divided into four subseries by the type of organization: Presidential Committees and Commissions, Cabinet-level organizations, Federal agencies, and non-government agencies and organizations.

36-91 III. Subject File. 55 boxes.

Consists of correspondence, memoranda and reports concerning domestic civilian personnel policies and programs of the federal government. A considerable quantity of material relates to the work of the President's Committee on Scientists and Engineers.

91-123 IV. Government Employees Overseas. 32 boxes.

Consists of correspondence, memoranda and reports concerning government employees who were working outside the United States. The material is arranged alphabetically by subject. There is considerable material on overseas housing, medical services, pay scales, and conditions in Panama.

123-124 V. Classified Material. 1½ boxes.

Consists of correspondence, memoranda and reports concerning security classified studies of government personnel matters. These include information on the Central Intelligence Agency, on civil defense and relocation policies, and a special study by the Operations Coordinating Board on government employees abroad.

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