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HENRY, LAURIN L.: Papers re Presidential Transitions, 1952-1961

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The papers of Laurin L. Henry, who worked on presidential transition studies for Public Administration Clearing House and the Brookings Institution from 1952 to 1961, were donated to the Eisenhower Library in 1982 by Laurin Henry.

Linear feet shelf space occupied: 9  
Approximate number of pages: 16,800  
Approximate number of items: 5,000

In December 1982 Mr. Henry signed an instrument of gift for these papers. Copyright in the unpublished writings of Laurin Henry in these papers and in other collections of papers deposited in the national archives system are assigned to the United States of America.

By agreement with the donor the following classes of documents will be withheld from research use.

1. Papers and other historical materials the disclosure of which would constitute a clearly unwarranted invasion of personal privacy or a libel of a living person.
2. Papers and other historical materials that are specifically authorized under criteria established by statute or executive order to be kept secret in the interest of national defense or foreign policy, and are in fact properly classified pursuant to such statute or executive order.

## BIOGRAPHICAL NOTES

- May 23, 1921      Born in Kankakee, Illinois
- 1942              Graduated from DePauw University with a B.A. degree
- May 18, 1946      Married to Kathleen Jane Stephan
- 1948              M.A. degree from the University of Chicago
- 1960              Ph.D. degree from the University of Chicago
- 1950-1955        Staff assistant, Public Administration Clearing House, Chicago and Washington, D.C.
- 1955-1964        Research associate and senior staff member, Brookings Institution, Washington, D.C.
- 1964-1978        Professor of Government and Foreign Affairs, University of Virginia, Charlottesville, Virginia
- 1978-1986        Dean, School of Community and Public Affairs, Virginia Commonwealth University, Richmond, Virginia
- 1986-1987        Professor, Virginia Commonwealth University
- 1987-              Professor emeritus, Virginia Commonwealth University
- 1988-1995        Guest scholar, University of Virginia; visiting professor at Johns Hopkins University
- 2002              Currently a resident of Charlottesville, Virginia

## DESCRIPTION OF SERIES

### Box Nos. Series

1-14 I. PUBLIC ADMINISTRATION CLEARING HOUSE STUDY OF THE TRUMAN-EISENHOWER TRANSITION, 1952-1953

This series begins with four folders of papers, memoranda, and notes by PACH staff members and associates relating to the past and current organization of the White House staff and the Executive Office of the President. The remainder of the series consists of the working files of the PACH transition study arranged in alphabetical order by folder title. Within each folder or series of folders the materials in all three series are generally filed in reverse chronological order. The materials include a large volume of clippings, papers, notes, speeches, press releases, chronologies, reports, notes on interviews, bills, executive orders, plans, articles, and transcripts of press conferences.

14-17 II. BROOKINGS TRANSITION PROJECT, 1956-1960

The first half-box subseries deals with the administration of the project, and it contains letters, memos, reports, budget information, timetables, a chapter draft, a guide to PACH transition files, and a chapter list on the 1953 transition. These materials are in alphabetical order by folder title.

The second subseries includes letters, reports, memoranda, and typed and handwritten notes on presidential transitions from the Cleveland-McKinley transition, 1896-1897 to the Truman-Eisenhower transition, 1952-1953. The materials are arranged in chronological order.

The last subseries contains working notes, correspondence, papers, memoranda, and publications relating to the Brookings Project. They are arranged in alphabetical order by folder title.

17-21 III. BROOKINGS STUDY OF THE EISENHOWER-KENNEDY TRANSITION, 1960-1961

The first brief subseries includes meeting agenda, plans, memoranda, proposals, outlines, and correspondence relating to the administration of this study. The materials are arranged in alphabetical order by folder title.

The second subseries consists of about one box of notes on interviews with outgoing members of the Eisenhower Administration and others relating to the transitions in 1953 and 1961.

The third subseries contains nine staff papers on various aspects of presidential transitions by members of the Brookings Institution staff. They are filed in numerical order.

The final three-box subseries consists of the working notes, clippings, and papers relating to the study filed in alphabetical order by folder title. This subseries has clippings, notes, papers, correspondence, outlines, articles, memoranda, lists, and reports.

## SCOPE AND CONTENT NOTE

This collection is comprised of materials relating to presidential transition studies that Laurin L. Henry participated in from 1952 to 1961. He worked for the Public Administration Clearing House from 1950 to 1955 and participated in a transition study from 1952 to 1955. In 1955 both Henry and the accumulated PACH transition files moved to the Brookings Institution and became part of the Brookings transition project. As part of the Brookings staff, Henry was involved in studying and monitoring the Eisenhower-Kennedy transition in 1960-1961. Brookings Institution staff prepared papers on various facets of the transition process which were made available to the president-elect and his staff.

The first series contains files of the PACH study on the Truman-Eisenhower transition. Subseries A has notes, papers, and memoranda by PACH staff members relating to past and current (1952) organization of the White House, the Executive Office of the President, and the National Security Council. Of particular interest are notes by Richard E. Neustadt on the White House staff under President Harry S. Truman and a memo of conversation with James S. Lay on the organization and functions of the NSC.

The working files of the PACH transition study are located in Subseries B of Series I. The files contain chronologies of events from election day to January 20, 1953, involving the president-elect and his staff and President Truman and members of his administration as they prepared for the changeover. There is a section of files on executive departments and agencies from Agriculture to Treasury. Included in these files are reorganization plans, clippings, reports, papers, and notes. The Interior Department folders contain the notes of numerous interviews with DOI officials.

Another major portion of Subseries B includes files on the Executive Office of the President with materials on the Bureau of the Budget, Council of Economic Advisers, National Security Council, Office of Defense Mobilization, and the White House Staff. Documentation consists of reorganization plans, clippings, articles, notes, and executive orders. Folders on the State Department, Information Agency, and legislative-executive relationships have considerable material relating to the impact of Senator McCarthy and his activities.

Loyalty, security, and suitability were serious issues in 1953, and Subseries B contains a number of files on this subject. There are materials relating to the Federal Employee Security Program. Documentation includes Civil Service Commission reports, articles, and clipping files on people suspected of being security risks. Additional topics covered in this subseries are patronage, pre-election preparations of the Bureau of the Budget, progress reports on the transition, taxes, and trade.

In 1955 PACH discontinued its presidential transition study and Laurin Henry and the transition files moved to Brookings Institution. Between 1956 and 1960 Henry participated in the Brookings Transition Project and worked on his book, Presidential Transitions, which was published by Brookings in November 1960. Series II contains materials relating to this project. The first subseries has a useful guide to the PACH transition files, a draft of a chapter in Henry's book, as well as memos, reports, and timetables relating to the administration of this project.

The history of presidential transitions from the Cleveland-McKinley transition, 1896-1897 to the Truman-Eisenhower transition, 1952-1953 is documented in Subseries B of Series II. Typed and handwritten notes with information from a variety of historical books and articles on the various presidents, as well as letters, reports, and memoranda comprise this series. The final subseries in Series II contains materials relating to the book by Henry, including reviews and comments on it. Two papers and an article on presidential transitions by Henry are also found in this subseries.

The Brookings study of the Eisenhower-Kennedy transition, 1960-1961 is documented in the third and final series. Subseries A contains files on the Advisory Committee to the project as well as plans, memoranda, outlines, and notes relating to the initiation and administration of the study. Notes on interviews with members of the Eisenhower Administration and with some Kennedy staffers make up the second subseries. Subseries C consists of nine staff papers on presidential transitions, plus related correspondence, memos, and drafts. Working notes, papers, and clippings relating to the study make up the final subseries. There are a number of folders of clippings covering Eisenhower's and Kennedy's activities from election day to January 20, 1961. Contacts between Brookings staff and Kennedy, Nixon, and Clark Clifford regarding the transition study are also documented. Follow-up projects, transition problems and costs, the operation of transition, and the 1960 campaign and election are additional topics found in this subseries. There are also a number of articles and papers on presidential transitions.

The Henry Papers offer some valuable insights into presidential transitions, particularly the two involving Dwight D. Eisenhower. Newspaper clippings and magazine articles make up a significant portion of the files. However, there are also chronologies of activities, notes on interviews, reorganization plans, reports, correspondence, memoranda, staff papers, and speeches covering many aspects of the transition process. Historians and political scientists working on presidential transitions or the beginning or end of the Eisenhower Administration will find files of interest in this collection. The entire collection is open and available to researchers.

## CONTAINER LIST

### Box No.   Contents

#### SERIES I. PUBLIC ADMINISTRATION CLEARING HOUSE STUDY OF THE TRUMAN-EISENHOWER TRANSITION, 1952-1953

1            Subseries A. Supporting Tabs or Memos (Neustadt, Belsley, Henry, & Gange)

Supporting Tabs or Memos (Neustadt, Belsley, Henry, & Gange) (1)-(4) [Notes on the White House Staff under President Truman by Richard E. Neustadt; memo with comments on Legislative Reference; staff paper on presidential clearance of legislation; report, "Federal Personnel Management and the Transition," by G. Lyle Belsley; memo of conversation with James S. Lay, "Organization and Functioning of the National Security Council;" memo of conversation with Walter Radius regarding the Department of State and special programs; paper, "Security, Intelligence, and the President;" paper, "The Chief of Staff Concept in the Executive Office of the President" by John Gange; paper, "National Security Council and National Security Resources Board"]

#### Subseries B. Working Files of the Transition Study

Administrative Aspects (RAE Speech), 1953 [speech by Rowland Egger, "Administrative Aspects of the Political Transition;" paper, "Bureaucracy and the Change of Administration" by H. M. Somers]

Arnold Miles Preliminary Outline, 1952-1953 Transition Study [handwritten notes]

Background Information-Eisenhower (1)(2) [clippings from August to October, 1952 re Eisenhower speeches and campaigning and various issues, such as defense policy, foreign policy, security, solvency, reform, segregation, and peace]

Background Information-Eisenhower-Stevenson, 1956 [Stevenson receives foreign policy and intelligence briefings]

Background Information-1952 Campaign, General [clippings from July to October 1952 re the conventions, the two candidates, and various political issues and speeches]

Background Information-Stevenson (1)(2) [clippings from July to November 1952 and one article, March 1953; speeches and press conferences by Stevenson; Democratic platform; foreign policy, civil rights; defense; offshore oil lands; Communism]

Box No.    Contents

- 1  
(cont.)    Budget, 1953-1954 (1)-(5) [sequence of events involving revising the budget; speech by Rowland Hughes; budget deficit; 1954 budget; budget cuts; goal of balanced budget; review of government purchase and use of automobiles and aircraft; U.S. debt; foreign aid; Air Force cut; HEW; air power controversy; agriculture; Eisenhower statement re defense requirements; farm budget cuts; special review of 1954 budget; statement by Joseph Dodge on the budget]
- 2            Cabinet, 1952-1955 [clippings re selection, organization, and functions of Cabinet; positions and activities of individual Cabinet members]
- Election Day to January 20-Nov. 1-15, 1952 (1)(2) [typed chronology for Nov. 5-30; clippings re DDE talks with Truman and Dewey; Lodge and Dodge picked as advisors; executive departments and agencies]
- Election Day to January 20-Nov. 16-30, 1952 (1)(2) [clippings re DDE selection of staff and Cabinet members; Eisenhower and Truman meetings]
- Election Day to January 20-Dec. 1-15, 1952 (1)(2) [typed chronology for Dec. 1-31; clippings; DDE trip to Korea; Truman, DDE, and MacArthur comment on Korean War; additional appointments; DDE-Taft rift]
- Election Day to January 20-Dec. 16, 1952-Jan. 20, 1953 (1)(2) [typed chronology for Jan. 1-21; clippings; Senate confirmations of some DDE appointments; McCarthy threat; Cabinet members; typed summary of DDE's press conference on Dec. 31; executive departments and agencies; DDE-Taft conflict; government reorganization; summary of Eisenhower's press conference for Dec. 18]
- Executive Departments and Agencies-Agriculture (1)-(3) [clippings re changes in agricultural policy; soil program; food surplus; Ezra Taft Benson; report to Congress on reorganization of Dept. of Agriculture; organization chart; statement on the drought; Farm Credit Act of 1953; Benson asks for poll of farmers on agricultural problems; plans for Ag. Dept. and policies; interview with Benson ]
- 3            Executive Departments and Agencies-Atomic Energy Commission (1)-(5) [clippings; statements by Rowland Hughes, Director of Bureau of Budget re AEC, TVA, and Dixon-Yates; Joseph Dodge statement re AEC, TVA, and Dixon-Yates; controversy re Dixon-Yates power contract; conference report on Atomic Energy Act of 1954; statement by Lewis Strauss; message by the President on atomic energy; fight over development of H-bomb; sequence of events leading to Dixon-Yates power contract and related documents]

Box No.    Contents

3  
(cont.)    Executive Departments and Agencies-Civil Service Commission (1)-(4) [paper on political “neutrality” of civil service; statement by Philip Young re H.R. 8093, bill to improve Federal personnel management; Whitten amendments; new appointment system; executive orders affecting personnel procedures; survey of business executives who have held high-level government administrative posts; merit system vs. spoils system; reorganization of the CSC; CSC policy; Executive Order 10452 giving chairman of CSC certain functions relating to personnel management; interview with Philip Young]

Executive Departments and Agencies-Commerce (1)-(3) [clippings; personnel changes and reorganization of department; staff cuts and office closings; report-“Appraisal of Census Programs” with recommendations; report on weather services]

Executive Departments and Agencies—Commerce-Astin Case (1)-(3) [clippings re automobile battery additive, AD-X2; FTC hearings-charges of false and misleading advertising; Dr. Astin, head of the National Bureau of Standards, fired and reinstated; report by “Kelly” committee to evaluate the functions and operations of the National Bureau of Standards; resignation of Craig R. Sheaffer, Asst. Sec. of Commerce; Sec. Weeks reinstated Astin; politics versus science; National Academy of Science backs Astin; Weeks had questioned tests by Bureau]

4    Executive Departments and Agencies—Defense (1)-(8) [clippings re Defense programs; Gen. Ridgway opposes cuts in Army manpower due to “new look” program; articles by Ridgway; DDE correspondence with Sec. Wilson re defense policy; Navy reorganization; report of the Advisory Committee on Army Organization; reforms and finances; new appointees; Quantico Meeting; paper on organization; procurement; report on reorganization plan no. 6; report on Defense appropriation bill; Gen. Vandenburg opposes air cuts; “new look” defense strategy; Kelly Report; Project Lincoln; President’s message and reorganization plan no.6; report of the Rockefeller Committee on Department of Defense Organization; Saltonstall letter re cuts in combat forces; manpower survey; national security organization; Sec. of Def. Lovett letter to Pres. Truman re administrative and operational policy problems in the Dept. of Defense]

Executive Departments and Agencies-Defense-Reorganization [clippings re arguments for and against Pentagon changes]

Executive Departments and Agencies-Defense-Wilson Confirmation [clippings re Senate hearings; Wilson sells G.M. stock]

Executive Departments and Agencies-Federal Trade Commission [clippings re reorganization of FTC]

Box No.    Contents

4  
(cont.)    Executive Departments and Agencies-Foreign Operations Administration (1)-(3)  
[report to the President on the FOA by Harold Stassen, 6-30-55; clippings; executive order abolishing FOA; executive order on foreign aid; technical assistance; Point Four program; reorganization of FOA; foreign aid bill; report on Mutual Security Act of 1953; Mutual Security Agency, director, Stassen; message re reorganization plan no. 7; plans to change or abolish MSA; role of Stassen]

5            Executive Departments and Agencies-Health, Education, and Welfare (1)(2)  
[clippings; assistants to Hobby; education aid; health reinsurance plan; Food and Drug Adm. budget cut; Dr. Earl J. McGrath, Education Commissioner, resigned to protest budget cuts; plan to reorganize HEW; socialized medicine; reorganization plan no. 1]

Executive Departments and Agencies-Housing [clippings; FHA insures mortgages on rental housing; charges that builders of rental housing made excessive profits; FHA under investigation; housing plan; report on public housing activities in Los Angeles; funds for public housing cut; Albert M. Cole, administrator of Housing and Home Finance Agency]

Executive Departments and Agencies-Information Agency (1)-(4) [chronology of events relating to the Information Agency for 1953-54; “book-burning”; reorganization; clippings; investigation of VOA by Sen. McCarthy; report on overseas information programs; Theodore Streibert; cut in funds; executive order re administration of foreign aid and foreign information functions; executive order giving director of USIA certain authority; Overseas Information Program—book policy; McCarthy attacks book policy; resignation of Dr. Johnson as head of USIA; Erickson to head VOA; inventory ordered of books in overseas libraries; books by forty authors banned from overseas libraries; Eisenhower speech on book burners; Senate Foreign Relations Committee report on overseas information programs; Reorganization Plan No. 8; attacks on VOA; personnel cut; Senate Investigations Subcommittee, chaired by Sen. McCarthy, holds hearings on work of International Information Administration and VOA; VOA chief, Alfred Morton suspended by the State Department]

Executive Departments and Agencies—Interior (1)-(6) [January to August chronology of events affecting the department; clippings; criticism of Douglas McKay; reclamation and power projects; paper, “The Politics of Conservation in the West” by Daniel M. Ogden, Jr.; Report of the Survey Team Alaska Road Commission, 10-4-54; report on regional organization by National Park Service Survey Team; personnel in department survey teams; letter from Tudor to McKay summarizing the recommendations of the survey teams; report by survey team for Bureau of the Mines—recommends reorganization of the Bureau; report by survey team on the Bonneville Power Administration and recommendations for reorganization; report and recommendations by Fish and Wildlife Service survey team; report and recommendations of the Alaska Survey Team; recommendations by the survey team for the Geological Survey]

Box No.   Contents

- 6     Executive Departments and Agencies—Interior (7)-(17) [report by survey team on the information activities of the department; report of the survey committee on the Geological Survey; survey report on department's manuals and related materials; survey team recommendations regarding the organization of the Southwestern Power Administration; public power policy; survey report on reorganization of the Alaska Railroad; report of survey team on reorganization of the Office of the Solicitor; survey report on the Bureau of Land Management; survey report on Bureau of Indian Affairs; reorganization of Indian Bureau; survey report on the reorganization of the National Park Service; draft paper, "The 1953 Transition: Interior;" draft paper on reorganization of the Office of the Secretary; interview of Adm. Asst. Sec. Otis D. Beasley re role of Adm. Asst. Sec. in transition, budget revision, Schedule C, and Bureau chief problems; report on reorganization of the Bureau of Reclamation; survey team report on Office of Territories; Sec. McKay announces change in power policy from federal to local development; notes on interviews with the following: Orme Lewis, Asst. Sec. of Interior for Land Mgt., Larry Imhoff, formerly Dir., Div. of Minerals and Fuels, John G. Marr, head of Technical Review Staff, Vernon D. Northrop, former undersecretary, Jim Bradley, Asst. to Asst. Sec. for Water and Power, and Arthur Jebens, head of Management Research; Glenn Emmons approved to be Indian Commissioner; personnel changes; notes of interview with Alfred C. Wolf, former head of Program Staff; Tidelands oil; notes on interviews with Newton Edwards, Staff Assistant to Asst. Sec. for Land Mgt. and Harry J. Donohue, Spec. Asst. to Asst. Sec. for Land Mgt.; report on Sacramento Region and District Offices; notes on interviews with Hale Power, Spec. Asst. to Undersec., Robert E. Williams, Asst. to Asst. Sec. for Admin., and Raymond Davis, Asst. to Sec.; McKay's reply to Drew Pearson charge; notes on interview with Jack Honey ; Hells Canyon Dam; notes on interview with Clarence Danoff; clippings; private power development; patronage; Tidelands Oil; Marvin C. Nichols, Commissioner of Reclamation; Wormser appointment; Brownell ruling re offshore oil not belonging to Navy; Michael Straus, former reclamation commissioner, critical of DDE's public power policy; Truman set aside offshore lands as naval oil reserve; cuts in personnel]

Executive Departments and Agencies—Justice [Reorganization Plan No. 4, 1953; clippings; Judge Stanley Barnes to head Anti-Trust Division ]

Executive Departments and Agencies—Labor (1)(2) [clippings; Sec. Mitchell settles labor disputes; National Labor Relations Board nominee; presidential message on labor-management relations; change rulings under Taft-Hartley Law; status of Labor Dept.; resignation of Sec. Durkin; appointment of Mitchell; reasons for Durkin exit; Taft-Hartley revisions considered; appointments of aides to Durkin; Durkin appointment]

- 7     Executive Departments and Agencies—Post Office (1)-(3) [Postal Service newsletter; Senate committee report on postal rates and postal policy; General Accounting Office Report on the Financial Management of the Post Office Department; report, Survey and Study of Post Office Operations; outline for discussion, Reorganization of the Post Office Dept.; reorganization plan no. 10; clippings]

Box No.    Contents

7  
(cont.)    Executive Departments and Agencies—State (1)-(6) [Dulles reduces authority of State Dept. Security Chief Scott McLeod; organization chart; clippings; effects of reorganization plans on State Dept.; affect of McLeod operation on Foreign Service; congressional report on Security and Personnel Practices and Procedures of the Department of State; memo on dept. reorganization; Public Committee on Personnel formed; Sen. McCarthy concerned that McLeod lost authority over State Dept. personnel; articles on “Turmoil Inside State Department;” changes in personnel and ambassadorial appointments; personnel fired for security reasons; articles on “State Dept. Cleans House” and roles of McLeod and McCarthy, case of Mrs. Mildred McAfee Horton, problem of homosexuals; reorganization plans no. 7 and 8; Management Staff abolished; notes on conversations with Flo Kirlin, Walter Radius, and Don Zook re transition; Bohlen appointment confirmed despite opposition of McCarthy; changes by Dulles in dept. ; memo from Dean Acheson to President, 1-12-53, reporting on what the State Dept. had done to facilitate an orderly transition to the new Administration; outlines for General Briefing Book and Policy Briefing Book; foreign aid; report on bill to provide for an Under Secretary of State (for Administration); Dulles statement on 1-21-53; State Dept. Telephone Directory, November 1952]

Executive Departments and Agencies—Treasury [impact of Sec. Humphrey; clippings; Internal Revenue Service changes; management newsletter and organization chart]

Executive Office of the President—General [paper on the staffing of the Executive Office of the President in the Eisenhower Administration; training of personnel; Gabriel Hauge article, “White House Staff Work;” notes on meeting of ASPA Roundtable for speech on organization of the President’s office by Arthur Flemming; .executive order re functions of Civil Service Commission chairman relating to personnel management; growth of executive offices]

Executive Office of the President—Budget (1)(2) [new appointees to Bureau of Budget; effort to reduce Federal Government’s fleet of cars; policies for charging fees for Government licenses; article on Roger Jones, Asst. Director for Legislative Reference; address by Joseph M. Dodge, “The Budgetary and Fiscal Problems of our Government;” cost-cutting measures; guidelines to reduce mailing costs by federal agencies; Rowland R. Hughes succeeds Elmer B. Staats as Asst. Director of Bureau; Dodge memo to Bureau staff on staff responsibility for propriety in official conduct; policies for arriving at recommendations for 1954 budget; statement by Dodge on the FY 1954 budget; memo from F. J. Lawton, Director, Bureau of the Budget, to the President, 1-9-53, re action taken regarding the transition to the incoming administration, plus a list of materials provided Joseph Dodge, the Budget Representative of Gen. Eisenhower and a description of materials available to assist the new administration in review of the 1954 budget; appointment of Dodge as Director of Bureau of the Budget; background information and guidelines for preparation of President’s three annual messages for 1949, including State of the Union Message, Budget Message, and Economic Report—with 1952 update]

Box No.    Contents

- 7  
(cont.)    Executive Office of the President—Council of Economic Advisors [work of Dr. Arthur Burns on economic report; clippings; appointment of R. J. Saulnier and Joseph Davis to vacancies on Council; Burns press conference-questions re economy; Neil Jacoby and Walter Stewart appointed to Council; Burns indicates purpose of economic staff; reorganization plan no. 9; plans for sound economy; economic policy; appointment of Dr. Burns; plans to abolish Council than move to retain it]
- Executive Office of the President—Council on Foreign Economic Policy [clippings; Council organized quietly as a confidential Presidential advisory body]
- Executive Office of the President—National Security Council [article by Robert Cutler, “Defense Organization at the Policy Level;” clippings; NSC system and operation]
- 8    Executive Office of the President—Office of Defense Mobilization (1)(2) [censorship planning; executive orders re administration of ODM; report to the President on Defense Mobilization, 10-1-53; executive orders transfer functions to ODM and the ODM Director; reorganization of ODM; reorganization plan no. 3; clippings; Arthur Flemming, head of ODM; Bernard Baruch re economic controls and regulations during wartime; last controls removed from consumer goods; National Security Resources Board; wage-price controls; Defense Production Adm.; Wage Stabilization Board]
- Executive Office of the President—White House Staff (1)-(3) [notes of interview with Arthur L. Minnich, Asst. Staff Sec.; speech by Maxwell Rabb, Sec. to Cabinet, re organization and role of Cabinet; Sherman Adams, the “Administration’s abominable No-Man;” article by Gabriel Hauge, “White House Staff Work;” clippings; role of Sherman Adams, Chief of Staff; appointment of Gen. Bragdon, Spec. Asst. for Public Works Planning; staff appointments and changes; Harold Stassen-disarmament job; top personal aides to the President; Arthur Flemming; Nelson Rockefeller; Colliers’ articles, “A Week Inside the White House;” Robert Cutler; Wilton B. Persons; Gerald D. Morgan; Eric Johnston’s mission to Near East; resignation of Emmet J. Hughes; Bryce Harlow; staff additions and changes; members of the White House Staff; head of White House Telephone Office since 1933 removed]
- Legislative-Executive Relationships (1)-(9) [clippings; White House refused to allowed Maxwell Rabb to testify before the Senate re Edward Corsi; bi-partisan leaders meetings between Congress and President limited to foreign and military policy; McCarthy investigations; Army-McCarthy hearings; atomic energy; Senate Republicans oppose admitting Communist China to UN; farm policy; DDE speech and statement; Executive Order re security requirements for government employment; White House refuses to allow certain testimony in Army-McCarthy hearings; McCarthy vs. Eisenhower; Truman speaks on the power of the President; Sen. McClellan; Administration’s legislative program; housing scandals; McCarthy challenges executive right to bar secret data to Congress; McCarthy dispute with Sec.

Box No.    Contents

8  
(cont.)    of Army Stevens; Bricker Amendment-Senate vote; Army-McCarthy hearings-Peress case; Eisenhower opposition to Bricker Amendment; statements by the President at Legislative Conferences, Dec. 17-19, 1953; Army refuses to give data to McCarthy; McCarthy vs. Allen Dulles and clergy; trading with the enemy issue; British bid on electrical equipment; statement by Dulles on the making of treaties and executive agreements; trading with the enemy-Greek ships controversy; Secret Pacts Resolution; Taft bloc clashes with Eisenhower interpretation of Yalta and Potsdam agreements; Cabinet appointments cleared by Senate]

9    Loyalty, Security, Suitability-General (1)-(13) [Civil Service Commission reports on agency operations under the Federal Employee Security Program with statistics on terminations and resignations; security risk cases; Commission on Government Security established; Bulletin of the Atomic Scientists- articles on secrecy, loyalty, and security; DDE statement on record of dealing with subversives; changes in security programs; effects of security risk program; report on Defense Facilities Protection Act of 1954; wire-tapping bill; clippings; Oppenheimer case; Tompkins, chief of anti-spy unit; Fort Monmouth investigation; Defense Dept. risks ousted; Oppenheimer suspended by AEC in security review; political partisanship in Civil Service; Brownell article re immunity to witnesses for information; accounts of individual security cases; Navy separates 192 under security order; U. S. News issue, "Spies in Government;" first four months of Employees Security Program—1,456 separated from Federal service; security checks hamper U.N. agencies; new State Dept. security program; clash between Sen. McCarthy and James Wechsler, editor of New York Post; Voice of America inquiries; FBI files; Senate report on personnel investigations; new loyalty program; Loyalty Review Board; letter from Pres. Truman to chairman of Civil Service Commission; report on the Government Employee Security Program; articles on "Scientists and Loyalty;" paper, "National Security and Our Individual Freedom;" anti-Communist legislation]

10    Loyalty, Security, Suitability—Case Histories, A-C [clippings; Budget Bureau Directive-review of agency inspection programs—code of personal conduct; China policy experts; Dr. Ralph Bunche; W. P. Bundy; Abraham Chasanow. Navy employee fired and reinstated; Dr. Edward Condon]

Loyalty, Security, Suitability—Case Histories, D-L [clippings; John P. Davies, diplomat, dismissed by Sec. Dulles; Mrs. Mildred McAfee Horton; Wolf Ladejinsky, dismissed by Sec. Benson but cleared by State Dept.; Owen Lattimore; Val R. Lorwin]

Loyalty, Security, Suitability—Case Histories, M [Fort Monmouth]

Loyalty, Security, Suitability—Case Histories, O (1)-(3) [J. Robert Oppenheimer (incl. articles in Bulletin of the Atomic Scientists); clippings; Methodist Bishop Bromley Oxnam]

Box No.    Contents

- 10    Loyalty, Security, Suitability—Case Histories, P-V [clippings; Dr. John Purmett Peters; William Henry Taylor, International Monetary Fund; John Carter Vincent, diplomat]
- Loyalty, Security, Suitability—Case Histories, W [clippings; Harry Dexter White Case, former Pres. Truman rejects House subpoena to testify]
- Loyalty, Security, Suitability—Statistics on Dismissals [clippings; statistical report by the Civil Service Commission on agency operations under the Federal Employee Security Program; conflicting statistics on security risk dismissals]
- Messages of the President, 1952-1955 (1)(2) [clippings; messages re federal personnel management, foreign economic policy, pay rates for federal employees, and life insurance for federal employees; 1955 State of the Union address; messages on housing program, health, Social Security, agriculture, and labor-management relations; 1954 State of Union Address; Atoms for Peace Speech to U. N.; messages on tax recommendations and defense spending; 1953 State of the Union Message; DDE's Inaugural Address; Truman's final press conference and farewell speech; annual messages of the President for 1949, comments on contents, past practices, and timing of State of the Union, Budget, and Economic Report messages]
- Miscellaneous, 1953-1954 [article on federal bureaucracy and change of administration; report of conversation with Stassen aide, John H. Stambough, on FOA policy and transition; note on foreign trade policy; notes on interview with Robert Garlock re transition and the Council of Economic Advisors]
- Moving Day, 1953 [Trumans leave White House; acting heads keep agencies operating]
- National Security Organization (1)(2) [clippings; executive order re Operations Coordinating Board; "New Look" developed by National Security Council; Senate Armed Services Subcommittee named Robert Sprague to direct a study of continental defenses against hydrogen or atomic attack; psych-warfare plan; Admiral Radford, new chairman of Joint Chiefs of Staff; Gen. J. Lawton Collins; new leaders at Pentagon; new Joint Chiefs of Staff; Air Defense Program; DDE campaign speech on defense organization]
- 11    New Look [clippings; changes implemented by the Eisenhower Administration; efforts to get government out of business operations; coffee breaks; presidential yacht]
- Personnel-General (1)-(3) [memo to President from Chairman of Civil Service Commission, 9-30-56; speeches by Civil Service Commissioner and executive director of Commission; list and summary of personnel legislation passed by 83<sup>rd</sup> Congress, 2<sup>nd</sup> session; analysis of H. R. 2263, Fringe Benefit Bill; Commission Employee Bulletin; speech by Philip Young, chairman of the Civil Service

Box No.   Contents

- 11  
(cont.)   Commission; Eisenhower vetoes H.R. 7774, to increase pay of federal employees; summary of features of new Federal Employee legislation; patronage and policy; speech by Luther C. Steward, President of National Federation of Federal Employees; press releases and clippings; merit system; career Civil Service system; Whitten Rider repeal sought; reorganization of Agriculture Dept.; employee morale; threat of firings; federal payroll cuts; layoffs]
- Personnel-Displaced Career Employees Program [clippings; attempts to find jobs for careerists who were dismissed]
- Personnel-Employee Relations [clippings]
- Personnel-FOA Aptitude Test [clippings; FOA reorganization; aptitude test used in cutting FOA staff]
- Personnel-McKinsey Study [study identified policy-making jobs in each department; list of total employees and key positions in each department and agency]
- Personnel-National Production Authority [clippings; officials fired from NPA; reduction-in-force; budget cuts result in layoff notices]
- Personnel-Patronage and Policy (1)-(4) [clippings; merit system; employee morale; patronage directive issued by Charles F. Willis, a White House assistant; speech on the problems and future of the Federal Service; letter from DDE to Philip Young re the career civil service with attached guide for personnel actions; jobs for Republicans; Civil Service Commission memo re illegality of “political clearance” for civil service jobs; memo re appointments made outside the register; speech re political appointments; Eisenhower Administration appointments; ousting of Democrats from various policy-making positions; Federal Trade Commission reduction-in-force; DDE executive order re Schedule A Federal employees, 134,000, can be released by reduction-in-force not subject to Civil Service regulations; limited jobs available for appointees; list by agency of unprotected Federal jobs]
- Personnel-Schedule C (1)(2) [press releases re Schedule C jobs; retention rights of Federal employees serving in Schedule A, B, or C jobs; some jobs shifted from merit system to Schedule C, subject to political appointment; clippings and press releases; Executive Order 10440, Exceptions from the Competitive Service; instructions for submitting recommendations under E. O. 10440; White House press release re President and career Civil Service]
- 12   Precedents-Pre-Election Anticipations and Preparations-General [problems with political transfers; paper on annual messages of the President for 1949; articles re past transitions; clippings; DDE rejects invitation for White House briefing]

Box No.    Contents

- 12    Precedents-Pre-Election Anticipations and Preparations-Budget Bureau (1)-(3) [notes (cont.) on Budget Bureau memos and documents re the transition; list and summary of Federal legislation which will expire in 1953; major policy statements by DDE, 1945-July 1952; a summary of DDE campaign statements re budgetary matters and legislative proposals; topical comparison of the Republican and Democratic platforms for 1952; summary of actions taken by Congress on President Truman's 21-Point Program; legislative recommendations of the President to the 81<sup>st</sup> and 82<sup>nd</sup> Congresses; reorganization plans; record of Congressional action on presidential recommendations, 1945-1952; memo on preparing the Federal Budget in an election year; memo on developing briefing materials for the new President; memo on adjusting to a change in the presidency]
- Presidency-General (1)(2) [articles on the presidency; protecting executive powers; clippings; Truman talk on responsibilities of a President; dilemma of vice-presidents; Army-McCarthy hearings—challenge to Presidential leadership; Bricker Amendment; DDE-role of President-handling of McCarthy; Nixon's role; power of President; role of advisors, staff, and Cabinet]
- Presidency-Heart Attack Period (1)(2) [articles re management of the government during DDE illness; clippings; role of Cabinet and Nixon; White House press releases]
- Presidency-Policy Leadership (1)(2) [clippings and papers; policy formulation; DDE's "Little Cabinet;" paper on the British Cabinet and civil service; role of executive in development of policy]
- Presidency-2<sup>nd</sup> Term (1)(2) [clippings; role of Cabinet; patronage; debt ceiling; budgets; 2<sup>nd</sup> Inauguration; article on presidency under DDE; new Cabinet]
- Press Conferences, 1953-1956 (1) [transcripts of a number of DDE press conferences]
- 13    Press Conferences, 1953-1956 (2)(3) [transcripts of DDE press conferences; comments on Asia, foreign aid, S. E. Asia; Army-McCarthy hearings; clippings; Indo-China war; the President and the Press]
- Progress Reports, 1953-1956 (1)(2) [clippings; legislative record of 83<sup>rd</sup> Congress—legislation passed or killed; economic program; articles on DDE's first hundred days and first year as President; foreign affairs; domestic policies; cartoons and article on DDE's first month as President]
- Reorganization-1953 Plans (1)-(3) [clippings and articles; changes in various agencies; press release for Reorganization Plan No. 5; Reorganization bill—extends Reorganization Act of 1949; three-man committee (Rockefeller, Flemming, and Milton Eisenhower) study methods of reorganizing the Executive Branch]

Box No.    Contents

13            Reorganization-1956 Plans [Reorganization Plans No.1 and 2; article and press  
(cont.)       releases]

Reorganization-Temple University Study (1)(2) [Survey of Federal Reorganization,  
volumes 1 and 2, including a special report on foreign affairs and mutual security]

Republican National Committee [paper, "The National Committee of the Party in  
Power, 1953-1958"]

Tax Policy, 1953-1954 (1)(2) [clippings and press releases; increase tax on  
admission to movie theaters; excess profits tax; Reed tax bill; Federal Budget;  
possible tax cuts]

14            Trade Policy, 1953-1954 (1)-(3) [summary of recent events in trade and tariff  
policy; GATT and tariffs; Commission on Foreign Economic Policy-Clarence  
Randall; DDE meets with Canadian Cabinet and Prime Minister; Committee for a  
National Trade Policy-A Statement of Purpose; Tariff Commission; reciprocal trade  
program; Douglas Report; Trade Agreements Extension Bill; tariff study]

SERIES II. BROOKINGS TRANSITION PROJECT, 1956-1960

Subseries A. Administration of Project, 1955-1960

Advisory Committee, 1956-1960 (1)-(4) [letters and memos commenting on Laurin  
Henry's manuscript on Presidential transitions; chapter 40 of Henry manuscript,  
"Transition Problems and Prospects"—drafts of chapter; memo outlining Part Four of  
the book; budget and timetable for Transition Project; notes and memos on meetings  
of the Advisory Committee and comments and criticism of Henry's book]

Budgets, Timetables, and Reports, 1956-1959 [status reports and progress reports on  
the Transition Project; memos on budget and time spent on project]

Early Project Proposals, 1955-1956 (1)(2) [proposal re Truman-Eisenhower  
transition; notes and chapter summaries]

General Correspondence, 1956-1962 (1)(2) [correspondence re the Transition  
Project; letter from Truman; comments on Hoover-Roosevelt transition;  
correspondence with Truman Library re documents on Eisenhower briefings]

Research Assistants [empty folder]

Transition Research Ideas [notes; tentative chapter list on 1953 transition; description  
of and file guide to existing PACH transition files (as of August 1955) to be turned  
over to Brookings Institution]

Subseries B. Historical Study of Transitions

<u>Box No.</u>	<u>Contents</u>
14 (cont.)	<p>Cleveland-McKinley Transition, 1896-1897 [typed notes from history books]</p> <p>Taft-Wilson Transition -Notes, 1912-1913 (1)-(3) [handwritten notes based on articles in <u>New York Times</u>, Nov. 1912-April 1913; typed notes from historical books and articles; notes on letters from Taft and Wilson Papers]</p>
15	<p>Taft-Wilson Transition-Notes, 1912-1913 (4) [typed and handwritten notes from historical books]</p> <p>Taft-Wilson Transition-Newspaper Coverage, 1912-1913 [typed notes on coverage of the transition in the <u>New York World</u> and <u>Washington Evening Star</u>, Nov. 1912-March 1913]</p> <p>Wilson-Harding Transition-Notes, 1920-1921 (1)-(3) [typed and handwritten notes based on articles and books; chronological list of significant events in 1921; notes analyzing Harding presidency; notes from letters in Harding Papers]</p> <p>Wilson-Harding Transition-Newspaper Notes, 1920-1921 (1)(2) [typed notes describing newspaper coverage of the transition from November 4, 1920 to June 30, 1921; article re Pres. Harding's love letters to wife of businessman]</p> <p>Wilson-Harding Transition-<u>New York Times</u> Notes, 1920-1921 (1)(2) [handwritten notes on coverage of the transition from November 1920 to April 1921]</p> <p>Hoover-Roosevelt Transition, 1932-1933 (1)(2) [typed notes from books and articles; chronology of Hoover (Stimson)-Roosevelt contacts, Nov. 1932-Jan. 1933; letters, memos, and memos of conversation relating to Henry L Stimson's contacts with president-elect Roosevelt and his assistants; notes on memoirs of Herbert Hoover]</p> <p>Hoover-Roosevelt Transition-Newspaper Notes, 1932-1933 (1)-(3) [typed notes or summaries of newspaper coverage of the transition in the <u>New York Times</u>, <u>New York Herald Tribune</u>, and the <u>Washington Evening Star</u>, November 1932 to March 1933; notes on reorganization]</p>
16	<p>Truman-Eisenhower Transition-Notes, 1952-1953 (1)(2) [typed and handwritten notes; Council of Economic Advisors; talk with Arthur Minnich; DDE and press; yearly statistics of proposals made by President and number approved by Congress, 1953-59; McCarthy; Taft; Operation Candor; patronage; debt; interview of John J. Corson]</p> <p>Truman-Eisenhower Transition-Interviews, 1956-1960 [interview with Ed Rizzon re role of the Bureau of the Budget and Defense budget; interview with C. B. Marshall; discussion with Herb Rosenberg re staff at OSD; David MacEachron-preparing the federal budget in an election year]</p>

Box No.    Contents

16            Truman-Eisenhower Transition-Rockefeller Committee (Gladieux Material), 1952-  
(cont.)        1953 [report on personnel management from Special Committee on Government  
Reorganization to the President-Elect; initial personnel actions by the new  
administration; organization of Civil Service Commission; budget responsibility,  
budget actions by the new administration; budget revision]

Truman-Eisenhower Transition-Truman Papers, 1952-1953 (1)-(4) [memo from  
State Dept. reporting on transition meetings and briefing material; letters to Truman  
from Sec. of Defense, Attorney General, Postmaster General, Sec. of Interior, Sec. of  
Agriculture, Sec. of Commerce, Chairman of AEC, and Executive Director of Civil  
Service Commission reporting on transition arrangements and meetings; memo re  
rights of federal employees in positions outside competitive civil service; additional  
letters from heads of agencies reporting on transition arrangements; memo re Small  
Defense Plants Administration; memo re National Security Council transition  
activities; memo indicating need for officer to remain in each department until new  
head of department arrives; letters of resignation of Truman Administration  
personnel; letters from public re transition; DDE authorizes Lodge and Dodge as  
personal liaison on transition; correspondence between DDE and Truman; Truman  
press conference of 11-20-52]

Subseries C. Working Notes, Papers, and Publications

Materials and Ideas for Conclusion to Transition Study (1)(2) [notes on ideas for  
final chapter; notes on various books; problems of leadership in Republican Party;  
basic rationale for study of party systems in a presidential year; hypotheses for 1956  
transition project; article re responsibility of administrative officials in a democratic  
society]

APSA Paper, 1958 [memos, notes, and letters re paper; paper, "Transferring the  
Presidency," by Henry, delivered to meeting of American Political Science Asso.]

APSA Paper, 1960 [paper, "Presidential Transitions: Variations, Trends, and  
Repeating Patterns," by Henry, delivered to meeting of American Political Science  
Asso.]

Dissertation Abstract, 1960

Nation's Business Article, 1960 ["The President-Elect's Organizing Job," by Henry]

Presidential Transitions Book, Letters and Acknowledgements, 1960-1961 [letters  
with comments re book; book review; press release]

Presidential Transitions Book, Reviews and Comments, 1960-1963 (1) [articles  
commenting on the transition study; reviews of the book]

Box No.   Contents

- 17    Presidential Transitions Book, Reviews and Comments, 1960-1963 (2)(3) [reviews of book; excerpts from book in newspapers re Taft-Wilson, Wilson-Harding, Hoover-Roosevelt, and Eisenhower-Truman transitions; list of articles on the 1960-1961 transition; clippings]

SERIES III. BROOKINGS STUDY OF THE EISENHOWER-KENNEDY TRANSITION, 1960-1961

Subseries A. Administration of Project

Advisory Committee (1)(2) [lists of committee members and correspondence with them; agenda for meetings; conversation with Gladieux on 1952 transition; plans for project]

Brookings Project, General, 1960-1961 [memo re memoranda prepared for President-elect in 1960; outline for study; notes re interview with Neustadt; procedure for departmental studies; topics for articles; departmental transitions; transition areas needing further study]

Procedure [memoranda; workload and staff; outline for project; steps to take in project; schedule for project; questions to ask outgoing officeholders]

Project Memos, 1960 [project proposal; outline of problems of presidential transition; transition follow-up]

Subseries B. Interviews for Project

Interviews by Henry, 1960-1961 [notes on interview with Richard Neustadt-comments on Kennedy; notes on interview of Henry H. Fowler, undersecretary of the Treasury-economic policy-making a budget; notes for interview of Robert E. Merriam, Deputy Assistant to the President-no effort by DDE to seek JFK's concurrence or support on any decisions from November to January 20, 1961; problems with transition; interview with Brad Patterson, Assistant Cabinet Secretary – disposition of files; interview with Tom Morris, Assistant Director for Management and Organization; interview of Herman Somers-Kennedy task force on health and welfare problems; Senator Ribicoff; interview with Clark Clifford-comments on DDE-JFK meetings, Williams appointment as Assistant Secretary of State for Africa, salaries for Kennedy people working on the transition]

Interviews, A-B [list of people to interview; interview with Dean Acheson re DDE, White House, budget, Korean prisoners, State Department, future transitions; Sherman Adams interview re the presidency, the White House office, Brookings role, advance planning staffs; interview with Herbert Brownell re Cabinet recruitment in 1952 and the transition at the Justice Dept.; interview with David Bruce re 1953 transition at State Dept.; interview with John Burton re Dewey's preparations in 1948]

Box No.    Contents

17  
(cont.)    Interviews. C [notes on interview of Charles Murphy and John J. Corson re priorities of a President-elect; interview of Robert Cutler re NSC transition, memo on procedures and mechanisms for formulating National Security policy, statement on NSC mechanism]

Interviews, D-F [notes on interview with Marion B. Folsom, former Secretary of HEW re smooth transition at Treasury in 1953; statement by Folsom to Senate Subcommittee on National Policy Machinery re difficulties in recruiting, missing opportunities for promotion, central recruiting agency needed, conflict of interest, and salary revisions; interview with William C. Foster re career people in government, transition in Defense Department]

Interviews, H-M [notes on interview with Dr. Gabriel Hauge re lack of prepared program in 1953, advance planning, early appointments, budget, personnel, White House staff, departments, Council of Economic Advisers; notes on interview with P. Sam Hughes, Assistant Director for Legislative Reference, Bureau of the Budget re slow start by DDE administration in 1953; notes on conversation with Dave Kendall-negative response on administration interest in transition study; memo of interview with James Killian-the President as Commander-in-Chief, science in government, and Science Advisory Committee; notes on interview with George Kistiakowsky re job of Science Adviser; notes on interview with Frederick J. Lawton re Dodge and Bureau of Budget during transition; notes on interview with McCandless; notes on interview with Tom Morris and others, Bureau of the Budget]

Interviews, N-Z [notes on interview with Don K. Price, Harvard University, re Defense reorganization, Rockefeller Committee, budget preparation, and Hoover Commission; notes on interviews with Clarence Randall and William Schaub; notes on interview with Harold Stassen-transition at MSA; memo by Stassen with his recommendations on Presidential transitions; notes on interview with John R. Steelman-he remained in White House as a consultant until April 1953-anecdote re Truman and removal of GM cars from White House Garage; notes on interview with Joseph S. Toner re Stassen take-over in 1953 and prospects for 1961 transition; interview with James Worthy, Adm. Asst. Sec. of Commerce, re personnel problems and patronage; speech by Worthy, "The Federal Service Its Problems and Its Future"]

Subseries C. Staff Papers

Staff Paper No. 1, Priorities for the President-Elect [final copy and draft; decisions re personnel, program, and executive actions; Inaugural Address]

Staff Paper No. 2, The White House and the Executive Office of the President (1) [final copy and draft; Roosevelt years; Truman White House and Executive Office; Eisenhower years-White House changes and Executive Office developments; future requirements]

Box No.    Contents

18    Staff Paper No. 2, The White House and the Executive Office of the President (2)  
[early drafts of paper]

Staff Paper No. 3, Reorganization and the Next President [final copy and draft;  
reorganization problems confronting the next President-national security and  
international affairs, Defense Dept., transportation, regulatory commissions;  
reorganization authority]

Staff Paper No. 4, The Cabinet [obstacles and opportunities for President in using the  
Cabinet; alternative ways to utilize the Cabinet; memo re the Committee Management  
Program with list of major interdepartmental committees of the Federal Executive  
Branch; memo re Staff Papers Nos. 1 and 2 and comment on how Cabinet could be  
used]

Staff Paper No. 5, Press Conferences [correspondence and press articles commenting  
on Brookings report; background on press conferences under Roosevelt, Truman, and  
Eisenhower; recommendations for next president]

Staff Paper No. 6, Foreign Affairs [paper with proposed program for foreign  
assistance in the 1960's; paper, "Transition in the Conduct of Foreign Affairs"-role of  
President and Secretary of State; paper and draft; notes for transition study on foreign  
affairs]

Staff Paper No. 7, Bureau of the Budget [paper and drafts; budgetary liaison  
representative; budget for FY 1962; expiring legislation; the budget and Congress;  
budget as management tool]

Staff Paper No. 8, Personnel Problems [paper; presidential appointments; limitations  
to President's participation in appointments; political clearance; patronage; list of  
positions to which appointments are made by the President]

Staff Paper No. 9, Independent Regulatory Commissions [paper and draft;  
deficiencies of the Commissions; Presidential alternatives; appointment schedules for  
commissioners]

Subseries D. Working Notes and Papers

Brookings Lectures and Subsequent Book, 1961 (1)(2) [correspondence commenting  
on the book, The Presidential Election and Transition; tentative outline and notes for  
book on transitions; minutes of conference on public service-comments by Corson,  
Clifford, Staats, Neustadt, McGruder; discussion paper by John J. Corson and Elmer  
B. Staats, "A Note on the Institutionalizing of Future Transitions;" questions and  
answers following Henry's lecture on transitions; paper by Paul T. David, "The  
Record of 1960 in Selecting the Presidential and Vice Presidential Candidates;"  
project or conference proposal for series of lectures on political changes of 1960-61;  
outline for conference on problems of presidential transition]

Box No.   Contents

- 18      Carnegie Quarterly Article, 1960 [article, “Transferring the Presidency”-reference to Brookings Study]
- Clark Clifford Memo to JFK, Nov. 9, 1960 [“Memorandum on Transition”-control of the executive branch, relations with Congress, control of the Democratic Party]
- Clippings-Kennedy Victory [Washington Post, Nov. 10, 1960]
- 19      Clippings (1)-(6) [clippings re Kennedy Inaugural, transition, and Brookings transition study; President and press; Budget Bureau; Democratic victory at the polls; Clifford’s role in transition; Wilson-Harding transition; Kennedy plans; budget revisions]
- Composite News Stories (1)(2) [Nov. 1960-March 1961; clippings and articles on politics, government changes and reorganization, policies, and programs]
- Conflict-of-Interest [press release and summary of report by Special Committee on Federal Conflict-Of-Interest Laws of the Association of the Bar of the City of New York]
- Correspondence, General, 1960-1961 (1)(2) [correspondence re transition study; Clark Clifford; Transition Advisory Comm.; memo re conference with Kennedy on transition in August 1960; draft article, “Keeping Vital Governmental Machinery Rolling;” memo with outline for article]
- Correspondence with Candidates and Representatives. 1960-1961 [correspondence with Kennedy, Nixon, Clark Clifford re transition study and reports; transmittal letters for reports and memoranda]
- Corson Reports [letters and memos re reports]
- Departmental Level [correspondence; most past information on transitions is at the presidential level]
- Election Day to January 20—Eisenhower Activities, Jan. 1-20, 1961 [clippings; jet deal with Tito; DDE Farewell Address; State of Union message]
- Election Day to January 20—Eisenhower Activities, Dec. 15-30, 1960 [clippings; DDE on radio satellites for private use; Christmas message]
- Election Day to January 20—Eisenhower Activities, Dec. 1-15, 1960 [clippings; DDE retirement plans; early resignations of political appointees; budget; future office on campus of Gettysburg College]
- Election Day to January 20—Eisenhower Activities, Nov. 15-30, 1960 [clippings; DDE planning to write memoirs; arms budget; DDE re election results; cuts in overseas spending; concern re gold flow]

Box No.    Contents

19            Election Day to January 20—Eisenhower Activities, Nov. 1-15, 1960 [clippings;  
(cont.)        foreign aid problems; resignations; plans for transition meetings; Cabinet meeting on  
transition]

20            Election Day to January 20—Kennedy Activities, Jan. 1-20, 1961 (1)(2) [clippings;  
Inauguration; Kennedy gets briefing; Dr. Billy Graham; Kennedy selects people for  
top positions; arms policy; fiscal affairs and space policy; Peace Corps; Rusk briefs  
JFK re Laos and Cuba; John J. McCloy]

Election Day to January 20—Kennedy Activities, Dec. 15-30, 1960 [clippings; JFK  
appointments; W. Averell Harriman; space program; John Connally, Sec. of Navy;  
C. Douglas Dillon; W. W. Heller; Kennedy resigns from Senate; Elmer Staats;  
legislative program; Robert Kennedy, Atty. Gen.; Orville Freeman; Arthur Goldberg]

Election Day to January 20—Kennedy Activities, Dec. 1-15, 1960 [clippings; Robert  
S. McNamara, Sec. of Defense; Cabinet members selected; Stewart Udall; JFK-DDE  
transition conference; transcript of JFK press conference; S. Symington; distressed  
areas; Luther H. Hodges]

Election Day to January 20—Kennedy Activities, Nov. 15-30, 1960 [clippings; A.  
Ribicoff; Walt Rostow; birth of son; Symington-Defense plans; Allen Dulles briefs  
JFK]

Election Day to January 20—Kennedy Activities, Nov. 1-15, 1960 [clippings; JFK-  
Nixon meet; first appointments; Salinger; Sorenson; “New Frontier” program]

Election Day to January 20—Kennedy Daily Diary [empty folder]

Follow-up Projects and Interviews, 1960-1961 [notes re executive officers meeting,  
6-27-60; notes on presentation by Wm. Carey on presidential transition; ideas for  
articles on transition; notes for Clark Clifford interview]

Henry and Benedict Activities and Articles, 1960-1964 (1)-(4) [articles, public  
appearances, and interviews re presidential transitions; notes re transitions; ‘article by  
Stephen Benedict, “Changing the Watch in Washington,” articles on choosing the  
President, strikes, economy in 1960’s; summary of remarks by Henry on transitions;  
correspondence re transition study; list of books, articles, and lectures on transitions;  
discussion guide-“Public Administration Perspectives”; notes for speech to ASPA;  
program for Conference on Public Affairs; correspondence; speech notes; proof copy  
of article by Henry on “New Presidents;” notes on meeting with research committee;  
list of interviews]

Inaugural Arrangements and Moving Day [clippings; Inaugural plans]

Lighter Side [clippings; cartoons]

Box No.    Contents

- 20    Memoranda, 1960-1961 [memo re transition memoranda prepared for President-elect; transition problems; draft article and outline, "Keeping Vital Governmental Machinery Rolling;" notes on Carey presentation; notes on meetings with executive officers group; notes on Conference on Public Service; memo on problems of presidential transition]
- 1960 Campaign-Election Results [clippings; faith issue; elector vote; statistical vote]
- 1960 Campaign—Kennedy (1)(2) [clippings; role of labor unions; rally speech by JFK; housing program; foreign policy]
- 21    1960 Campaign—Nixon (1)(2) [Nixon critical of JFK on Cuba; Nixon campaign moved to right; Nixon speech on economic policy; Nixon won't promise to name an African American to Cabinet; housing policy; Nixon-Rockefeller compact; speech by Sen. Kuchel re Nixon; Nixon-assets and liabilities; Nixon's advisers]
- 1962 Election [defeated Democratic candidates seek positions in government; Nixon's statement after being defeated by Brown in race for Governorship of California]
- Operation of Transition (1)(2) [article on post-election events; problems in 1960 transition; lists of questions re Presidential transitions; transfer of power; Attorney General Robert Kennedy; report on status of transition; JFK selects members of his administration]
- Other Democrats [Johnson; Humphrey; Symington; Paul Butler, Democratic National Committee]
- Positions Requiring Appointment by the President (1)-(5) [list of positions based on laws, reorganization plans, and executive orders—compiled by the Library of Congress]
- Pre-Election Preparation—Kennedy [Peace Corps; foreign policy; future aides selected; Paul Nitze]
- Pre-Election Preparations in the Administration [role of television in campaign; Democratic Senators block late-term appointments]
- Press Releases [articles and speeches by staff on Presidential Transitions; press release by Brookings in August 1960 re the transition]
- Problems and Proposed Changes [Pres. Eisenhower proposes earlier dates for election and inauguration; problems facing JFK and new Administration; articles re problems in the transition]
- Rockefeller [statement on the Republican Party; meeting with Nixon re platform for Republican Party; Rockefeller Brain Trust]

Box No.   Contents

21      State Transitions [Governors' races in 1962; article on transition of Government in  
(cont.)   Massachusetts]

The Kennedy Approach (1)-(3) [Republican Party status; New Frontier program; JFK a more active head of administration; Kennedy's strategy; press conferences; economic views; Cabinet selected]

Transition Costs, Government Financing, 1961-1964 (1)(2) [1964—bill signed authorizing Government to pay the transition costs of the President-elect and Vice-President-elect; Presidential Transition Act; copy of bill and report on bill; Kennedy letter on campaign financing; bill on campaign financing; drafts and analysis of transition bill; discussion paper, "A Note on the Institutionalizing of Future Transitions"]

Vice-Presidency [Johnson speaks re Vietnam; overseas trip by LBJ; role of the vice-president]