

DWIGHT D. EISENHOWER LIBRARY  
ABILENE, KANSAS

ADKINS, BERTHA S.: Papers, 1948-1971

Accession: 73-17  
Processed by: DAD  
Date Completed: May 1973

Additional Papers (see also Accession 71-64) of Bertha S. Adkins, school administrator, Assistant Chairman of the Republican National Committee, and Under Secretary of Health, Education, and Welfare, were deposited in the Dwight D. Eisenhower Library in September 1972 by Miss Adkins. In November 1969, Miss Adkins' executed an instrument of gift for these papers.

Linear feet: 12  
Approximate number of pages: 23,000  
Approximate number of items: 10,500

Literary rights in these papers are reserved to Miss Adkins' during her lifetime and, thereafter, to the people of the United States.

By agreement with the donor the following classes of documents will be withheld from research use:

1. Papers relating to family and private business affairs.
2. Papers relating to family and private business affairs of other persons who have corresponded with Miss Adkins.
3. Papers relating to investigations of individuals or to appointments and personnel matters.
4. Papers containing statements made by or to the donor in confidence unless in the judgment of the Director of the Dwight D. Eisenhower Library the reason for the confidentiality no longer exists.
5. All other papers which contain information or statements that might be used to injure, harass, or damage any living person.

## SCOPE AND CONTENT NOTE

The Additional Papers of Bertha S. Adkins span the years from 1948 to 1971. The bulk and most significant parts cover the period from August 1958 to January 1961 when Miss Adkins was Under Secretary of the Department of Health, Education, and Welfare (HEW).

As Under Secretary of HEW, much of Miss Adkins' time was spent on public relations activities, especially speaking engagements, for the department. Approximately half of this accession consists of drafts, reading copies, and printed copies of speeches, together with background notes, memoranda, press coverage, and correspondence about such engagements (Note: the titles appearing on the speech folders in this collection are, in nearly all cases, identical to the titles as they appeared on the original folders at the time they were deposited in the Eisenhower Library; descriptions appearing between brackets were formulated by this archivist processing the accession). Most of Miss Adkins' speeches were drafted by the HEW Office of Publications and Reports, but often underwent extensive editing by the assistants to the Under Secretary. Presumably, Ruth Cowan Nash initially did this revising (editing in green ink), and after late 1959 Winifred Helmes made the revisions (in blue ink). Box 24 contains copies of many of Adkins' speeches organized into the following subject areas: The Department of Health, Education, and Welfare; politics; the Public Health Service; rehabilitation; youth, women in public life; welfare, aging; and commencement addresses.

Some of Miss Adkins' other activities at HEW are covered in several categories of documents; a subseries of congratulatory letters on her appointment (boxes 7-8), and an alphabetically arranged correspondence file (boxes 8-11) which primarily contains personal requests to Miss Adkins' in her capacity as Under Secretary, and pertains to such topics as personnel questions, routine employment requests, and solicitations for special considerations by HEW. This latter subseries came to the Library pre-arranged, but contains only correspondence from people whose surnames start with a letter from "J" through "Z". As a companion to the speaking engagements subseries (Boxes 11-26), there is a subseries on public appearances and published statements (box 27) which contains correspondence, memoranda, drafts of statements, and printed material related to these appearances and articles. Finally, the papers for the HEW period include correspondence, background reports, memoranda, speech drafts, newspaper clippings, and other printed material relating to Miss Adkins' overseas trips in 1959 to Columbia, Finland, and Poland (boxes 28-29).

Besides the great bulk of material covering Miss Adkins' work as Under Secretary of HEW, this accession contains four smaller series. First, there are personal files for the years 1954-71. Most of the material in this series (boxes 1-3) is correspondence, and includes letters arranged under the topics "American Red Cross", "Federal Women's Award", and "The American University". The folder containing "Rockefeller for President" petitions includes scattered correspondence on the petitions and the presidential campaign of 1968. A second series (boxes 4-5) covers Miss Adkins' official activities in local, state, and national politics as a member and officer of the Republican National Committee (RNC), 1948-58. This material is very incomplete, with only speaking engagements for 1955 covered by detailed correspondence. A large scrapbook (240 pages) contains mostly newspaper clippings from 1948-52 and provides information on Miss Adkins' stormy entrance into national politics. The material in a third series (box 6) deals with more personal political activities conducted while serving as Under Secretary of HEW. This

series is mostly correspondence on various political subjects, including the campaign of 1960 and the Republican Committee on Program and Progress (on which Miss Adkins' served as chairman of the Task Force on Human Rights). The last small series (boxes 30-31) relates to Miss Adkins' service on the Lincoln Sesquicentennial Commission (LSC), 1957-60. Approximately two-thirds of the series is correspondence with major topics being appointments to the LSC, selection of a public relations council, and honorary memberships. Major correspondents include Senator John Sherman Cooper, Dr. William E. Baringer, and John E. Allen. The remainder of the series consists of monthly mimeographed reports on LSC activities compiled by the Commission's public relations council (Richards Associates), miscellaneous correspondence, and newspaper clippings.

The main theme either developed directly or running as an undercurrent in all five series is that of women in public life. Many of Miss Adkins' speeches and much of her correspondence while Under Secretary touched on the subject of women's role in government. She represented the United States at the Seminar on Participation of Women in Public Life, held in Bogota, Colombia, during May 1959.

From 1960-65 she served as a member of the national committee which chose recipients of the Federal Women's Award. During the mid-1960s she held the position of National Vice Chairman, Women's Division of the American Red Cross in its membership and fund raising campaigns. She presided over the women's division of the Republican National Committee in the 1950s prior to her appointment to HEW. And often in her personal correspondence, the topic of women in public service received special attention.

Secondary themes include politics and political campaigns, the Department of Health, Education and Welfare, and the functioning of the Lincoln Sesquicentennial Commission.

A total of 31 photographs were turned over to the Eisenhower Library Audio-Visual Collection, while one book was given to the Eisenhower Library Book Collection and 2 items were turned over to the Eisenhower Museum.

## BIOGRAPHICAL NOTES

- Aug 24, 1906      Born at Salisbury, Maryland
- 1924              Graduated from Baldwin H.S., Bryn Mawr, Pennsylvania
- 1928              B.A. from Wellesley College, Wellesley, Massachusetts
- 1928-32          Taught in private school, Salisbury, Maryland
- 1932-34          Secretary in office of E.S. Adkins, Salisbury, Maryland
- 1934-42          Dean of Women, Western Maryland College, Westminster, Maryland
- 1942-46          Dean of Residence, Bradford Junior College, Bradford, Massachusetts
- 1948-58          National Republican Committeewoman from Maryland
- 1950-53          Executive Director, Women's Division, Republican National Committee
- 1953-58          Assistant Chairman, Republican National Committee
- 1958-60          Under Secretary of Health, Education, and Welfare
- 1961-67          Headmistress, Foxcroft School, Middleburg, Virginia
- 1970              Special Assistant on President Nixon's Advisory Committee on Social Security
- 1970-             Resident of Oxford, Maryland
- 1971              Vice Chairman, 1971 White House Conference on Aging

## DESCRIPTION OF SERIES

### Box Nos. Series

- 1-3 Personal Files, 1954-71. 3 containers. Correspondence and printed material related to Miss Adkins' personal life. The bulk of the material is correspondence for the years 1961-67 and is divided into two subseries: a general correspondence subseries, arranged alphabetically by name of Miss Adkins' correspondent; and a subject subseries comprised of correspondence re Miss Adkins' appointment at Foxcroft, Federal Women's Award, American Red Cross, and the American University, arranged in chronological order within each subject. Also in this series are printed material, newspaper clippings, and "Rockefeller for President" petitions (1968).
- 4-5 Papers covering Miss Adkins' activities in local, state, and national politics as a member and officer of the Republican National Committee, 1948-58. 2 containers. Correspondence (principally concerning speaking engagements, 1955), newspaper clippings, and miscellaneous material, including an appointment calendar (1955), and a large scrapbook. Correspondence is arranged chronologically by date of the speaking engagement. The scrapbook consists of approximately 240 pages of newspaper clippings, 10 photographs, and about 15 invitations and letters, arranged in chronological order from 1948-52.
- 6 Personal political activity, 1958-61. 1 container. This series is mostly correspondence of a political nature, including the campaign of 1960, arranged chronologically from July 1958 to January 1961. Also included are correspondence dealing with the Republican Committee on Program and Progress, printed material, and newspaper clippings.
- Papers covering Miss Adkins' activities as Under Secretary of the Department of Health, Education and Welfare (HEW), 1958-61. 24 containers. This series is divided into the following five subseries:
- 7-8 A. Papers re Miss Adkins' appointment as Under Secretary of HEW, 1958. 1 2 containers. Primarily congratulatory letters, arranged alphabetically by name of correspondent. Also includes drafts and final copies of press releases concerning Adkins' appointment, and newspaper clippings pertaining to her position at HEW and early HEW activities.
- 8-11 B. Adkins' personal HEW correspondence, 1958-61. 3 2 containers. Correspondence primarily concerning personal requests to Miss Adkins' in her capacity as Under Secretary. Arranged alphabetically by name of correspondent, the file is only for correspondents who surnames start with a letter from J through Z, and covers August 1958 to December 1960. Several other folders contain

- 8-11 correspondence with White House officials (October 1958 to January 1961), and HEW correspondence during January 1961.
- 11-26 C. HEW speaking engagements, 1958-61, 15 2 containers. Manuscript drafts, reading copies, and printed copies of speeches, together with background notes, memoranda, and correspondence about the engagements. The speech folders are arranged chronologically by date of the address, and are further broken down into a file kept for the Under Secretary and a file kept for the Assistant to the Under Secretary. At the end of the actual speech files are copies of many of the speeches, arranged by subject. Also, there is one container of correspondence regretfully declining speaking invitations, and half of another container containing correspondence re non-formal speaking engagements, arranged in chronological order by date of the presentation.
- 27 D. Public appearances and published statements, 1958-61. 1 container. Files kept by Office of the Under Secretary and the Assistant to the Under Secretary which contain correspondence, memoranda, drafts of statements, and printed copies of material related to Miss Adkins' public appearances and published statements. Arranged alphabetically by name of organization or publication.
- 28-29 E. Overseas trips, 1959. 2 containers. Correspondence, background reports, memoranda, speech drafts, printed material, newspaper clippings, and other memorabilia relating to Miss Adkins' trips in 1959 to Bogota, Colombia (May), Finland (August), and Poland (November).
- 30-31 Lincoln Sesquicentennial Commission, 1957-60. 2 containers. Material relating to the activities of the LSC. Includes correspondence, chronologically arranged; monthly mimeographed reports by LSC public relations council (Richards Associates); miscellaneous correspondence; and newspaper clippings.

## CONTAINER LIST

Box No.   Contents

- 1      [Items transferred to the Dwight D. Eisenhower Museum, Book Collection, and Audio-Visual Collection]

SERIES I: PERSONAL FILES, 1954-71

[General Correspondence, 1961-67: A]

[General Correspondence, 1961-67: B]

[General Correspondence, 1961-67: C]

[General Correspondence, 1961-67: D]

[General Correspondence, 1961-67: E]

[General Correspondence, 1961-67: F-G]

[General Correspondence, 1961-67: H]

[General Correspondence, 1961-67: I-J]

[General Correspondence, 1961-67: K]

[General Correspondence, 1961-67: L]

[General Correspondence, 1961-67: Mc]

[General Correspondence, 1961-67: M]

[General Correspondence, 1961-67: N-O]

[General Correspondence, 1961-67: P-Q]

[General Correspondence, 1961-67: R]

[General Correspondence, 1961-67: S]

[General Correspondence, 1961-67: T-V]

[General Correspondence, 1961-67: W-Z]

Box No.   Contents

- 2      [Congratulatory letters on Adkins' appointment at Foxcroft, 1961 (includes carbon copies of Adkins' replies)] (1) (2)
- [Congratulatory letters on Adkins' appointment at Foxcroft, 1961 (without carbon copies of replies by Adkins)] (1) (2)
- [Additional congratulatory letters on Adkins' appointment at Foxcroft, 1961]
- [Congratulatory letters on Foxcroft appointment--answered by form "thank you letter" on 4/4/61]
- [Correspondence re Adkins' Inauguration as Headmistress at Foxcroft, October 1961] (1) (2)
- [Correspondence and printed material re Federal Women's Award: July - October 1960]
- [Correspondence and printed material re Federal Women's Award: November 1960 - February 1961]
- [Correspondence and printed material re Federal Women's Award: August 1961 - February 1962]
- [Correspondence and printed material re Federal Women's Award: April 1962 - March 1966]
- [Correspondence and printed material re American Red Cross: December 1963 - June 1964]
- [Correspondence and printed material re American Red Cross: July 1964 - August 1964]
- [Correspondence and printed material re American Red Cross: September 1964 - December 1964]
- 3      [Correspondence and printed material re American Red Cross: January 1965 - August 1966]
- Correspondence and printed material re The American University: February 1964 - May 1965]
- [Correspondence and printed material re The American University: September 1965 - March 1967]

Box No.    Contents

- 3  
(cont.)    [Fred Adkins (Bertha Adkins' father) Correspondence 1954-61]  
            [Birthday greeting telegram from President Richard Nixon, 1971]  
  
            [Miscellaneous and unidentified correspondence, 1961-67]  
  
            [Printed material, 1961-68: 1971]  
  
            [Newspaper clippings, 1957-59]  
  
            [Newspaper clippings, 1960-67: 1970]  
  
            [Miscellaneous personal material, 1959-60]  
  
            [Soroptimist Certificate of Merit to Bertha Adkins, 1961]  
  
            [Two-page mimeographed biographical sketch of Bertha Adkins, April 1963]  
  
            [Petitions and correspondence re "Rockefeller for President" Committee, 1968]

SERIES II: BERTHA ADKINS' ACTIVITIES AS A MEMBER OF  
THE REPUBLICAN NATIONAL COMMITTEE, 1948-58

- 4        BSA - Inaugural Invitations, 1953 [Invitations and printed material re U.S.  
            Presidential Inaugural, 1953]  
  
            BSA - Personal - Reception Feb. >54. Sulgrave Club. List, Acceptances & Declines  
  
            [Speaking engagements 1955--correspondence: January]  
  
            [Speaking engagements 1955--correspondence: February]  
  
            [Speaking engagements 1955--correspondence: March]  
  
            [Speaking engagements 1955--correspondence: April]  
  
            [Speaking engagements 1955--correspondence: May]  
  
            [Speaking engagements 1955--correspondence: June]  
  
            [Speaking engagements 1955--correspondence: August]  
  
            [Speaking engagements 1955--correspondence: September]

Box No.    Contents

4            1955 - BSA Speaking Engagements 1955 DECLINED  
(cont.)

BSA - PERSONAL PARTIES & TEAS – 1955

[Miscellaneous political correspondence, 1953-56]

[Newspaper clippings, 1950-58] (1) (2)

5            [Newspaper clippings, 1950-58] (3)

[Scrapbook, 1958-52 (240 pages of newspaper clippings, 10 photographs and approximately 15 invitations and letters)]

[Appointment calendar, August 15 - December 21, 1955]

[Three programs from Republican Party activities, 1957]

Program and directory, Maryland Girls State, 1958]

[Two-page mimeographed biographical sketch of Bertha Adkins, late 1957]

[Miscellaneous (Document re revision of New York State Constitution, 1940)]

SERIES III: PERSONAL POLITICAL ACTIVITIES, 1958-61

6            [General political correspondence: July - September 1958]

[General political correspondence: October – December 1958]

[General political correspondence: January - March 1959]

[General political correspondence: April - July 1959]

[General political correspondence: August - December 1959]

[General political correspondence: January - March 1960]

[General political correspondence: April - July 1960]

[General political correspondence: August - September 1960]

[General political correspondence: October 1960]

Box No.    Contents

- 6  
(cont.)    [General political correspondence: November 1960 - January 1961]  
[Correspondence re Republican Committee on Program and Progress, February 1959 - April 1960 (Chairman of Task Force on Human Rights)]  
[Miscellaneous and undated political correspondence, 1958-61]  
[Printed material--political, 1958-61]  
[Newspaper clippings--political, 1958-61]  
[“Parties in the American Political System,” a seminar paper by Harry V. Jaffa, Ohio State University, April 1959]

SERIES IV: PAPERS CONCERNING BERTHA ADKINS AS UNDER SECRETARY OF HEW, 1958-61

SUBSERIES IV. A.: Adkins’ appointment as Under Secretary of HEW

- 7    [Congratulatory letters on Adkins’ appointment at HEW, 1958: A]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: B]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: C]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: D]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: E-F]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: G]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: H]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: I-K]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: L]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: Mc]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: M]  
[Congratulatory letters on Adkins’ appointment at HEW, 1958: N-R]

Box No.    Contents

- 8        [Congratulatory letters on Adkins' appointment at HEW, 1958: S]  
[Congratulatory letters on Adkins' appointment at HEW, 1958: T]  
[Congratulatory letters on Adkins' appointment at HEW, 1958: U-Z]  
[Congratulatory letters on Adkins' appointment at HEW: "No Answer" required]  
[Unidentified congratulatory letters of Adkins' appointment at HEW]  
[Drafts and final press release on Adkins' swearing in at HEW, August 1958]  
[Newspaper clippings re Adkins' appointment to and early activity in HEW] (1) (2)

SUBSERIES IV. B.: Adkins' personal HEW correspondence

- [Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Jabonate - Johnston]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Jones - Judd]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Kahn - Killian]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Kimball - Krider]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Laidlaw - Lee]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Leeds - Lytle]  
9        [Adkins' personal HEW correspondence, 1958-60--Alphabetical File: McAllister - McNamara]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Maas - Mann]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Mansur - Medford]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Mendoza - Moran]  
[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Morgan - Myers]

<u>Box No.</u>	<u>Contents</u>
9 (cont.)	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Nathan - Nypoop]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: O'Brien - Ozbirn]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Pace - Peck]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Penlanb - Pisacano]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Plumley - Pullen]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Range - Russell]
10	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Saint George - Shelton]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Shenafeld - Slemmons]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Smith - Staples]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Starr - Switzer]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Tanino - Todd]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Tollefsen - Venegas]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Wachtel - Weeks]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Welch - Winegarden]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Winston, Ellen]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Winston, Ethna - Wyker]
	[Adkins' personal HEW correspondence, 1958-60--Alphabetical File: Yakel - Zirkle]

Box No.   Contents

- 11   [Miscellaneous correspondence removed from the Alphabetical File]
- [Correspondence with White House officials, October, 1958 - January 1961]
- [Correspondence and invitations re the White House Conference on Aging, January 1961]
- [Correspondence with fellow HEW workers, January 1961]
- [Miscellaneous HEW correspondence, 1958-60]
- [Miscellaneous HEW correspondence, 1960]
- [Miscellaneous HEW correspondence, January 1961]
- [Two-page mimeographed biographical sketch of Bertha Adkins, October 1959]

SUBSERIES IV. C.: Speaking engagements, 1958-61  
(Under Secretary's file)

[Kentucky Development Tour, October 13-14, 1958]

LEAGUE OF REPUBLICAN WOMEN 11/13, 10:30 a.

CHILDREN'S AID & ADOPTION SOCIETY CONVOCATION Orange, N.J.,  
11/13/58

AMERICAN MEDICAL WOMEN'S ASSOCIATION BOARD Opening Session -  
Wash., D.C., 11/14/58

AMERICAN UNIVERSITY, Washington Semester Program 11/15/58

ASSOCIATED PUBLIC SCHOOL SYSTEMS Regional Conf., Frederick, Md.,  
11/17/58

COLUMBIA UNIVERSITY - Conference of Guidance & Student Personnel Admin.  
New York - 12/4/58

NATIONAL ASSOCIATION OF MANUFACTURES Annual Convention, Waldorf-  
Astoria New York, 12/4/58

THE NATIONAL COMMITTEE ON THE AGING Annual Meeting, Biltmore Hotel  
New York, 12/11/58

Box No.    Contents

11        REPUBLICAN STATE CENTRAL COMMITTEE OF GEORGIA--Dec. 13, 1958-  
(cont.)    Dinner Meeting, Atlanta, Ga.

OFFICERS WIVES CLUB, PHS Monthly Meeting, Naval Med. Ct., Bethesda 1/7/59

SCHOOL OF NURSING EDUCATION - U. of Md. DEDICATION Ceremony -  
Baltimore, Md. - January 20, 1959

GOUCHER COLLEGE - JOBS & FUTURES WORKSHOP Annual Luncheon Mary  
Fisher Hall, Goucher, 1/21/59

THE NATIONAL FOUNDATION March of Dimes 1/25/59

AMERICAN LEGION AUXILIARY WOMEN'S FORUM ON NATIONAL  
SECURITY Statler Hotel, 1/30/59, Wash. DC

SOROPTIMIST CLUB LUNCHEON - Willard Hotel Wash., D.C. - February 4, 1959

FIRST ANNUAL INSTITUTE ON AGING University of Arizona (Tucson) 2/14/59  
[marked "read by Mr. Fitch"]

12        UNITED COMMUNITY FUNDS & COUNCILS February 18, 1959 Washington,  
D.C.

WASHINGTON WELLESLEY CLUB Feb. 19 - 8:00 1400 - 29th St., N.W.

YOUNG REPUBLICANS' CLUB Thursday 2/26/59 - 8:30 p.m. Hall of Nations,  
New Foreign School Bldg., Georgetown Univ., 36th & N [marked "cancelled"]

PTA - Brookmont, Bannockburn and Woodacres Western Jr. High School, Mass.  
Ave. ext. 3/3/59 - 8:00

INDUSTRIAL COLLEGE OF THE ARMED FORCES - LUNCHEON Washington,  
D. C. - March 10, 1959

AMERICAN IMMIGRATION CONFERENCE New York, March 12, 1959

BUSINESS AND PROFESSIONAL WOMEN'S CLUB - Saturday, 4/4/59 - 12:30  
Manhattan Hotel, New York

KENWOOD CLUB, Bethesda, Md. Tuesday, April 7, 1959 - 6:45 p.m.

Box No.    Contents

12        REHABILITATION ASSOCIATION, REGION III Wednesday, 4/8/59 [marked  
(cont.)    “6:30 P.M.”] Lord Baltimore Hotel, Baltimore, Md.

AIR FORCE OFFICERS’ WIVES’ CLUB, ARMY NAVY COUNTRY CLUB,  
Arlington, VA. 4/9/59

NATIONAL RELIGIOUS PUBLICITY COUNCIL 10:30 a.m., Rm. 5051 4/10/59  
DHEW Building

REPUBLICAN WOMEN’S CONFERENCE 9:20 - Statler Hotel 4/13/59

GIRLS CLUBS OF AMERICA, INC. HOTEL BILTMORE, NEW YORK 4/14/59  
12:45 p.m.

CONFERENCE ON AGING, St. Louis April 15-17, 1959 [marked “trip cancelled”]

DELTA KAPPA GAMMA State Convention, Salisbury Md. 4/18/59

COMMUNICABLE DISEASE CENTER Atlanta, Georgia - April 21-22, 1959

AMERICAN ASSOC. OF UNIVERSITY WOMEN, DELAWARE DIVISION  
Wilmington, Delaware April 28, 1959

PRESENTATION CEREMONIES, GOVERNORS ISLAND April 29, 1959

TAFT SANITARY ENGINEERING CENTER Cincinnati, Ohio - May 1, 1959

Little Cabinet Committee May 5, 1959 Fort McNair Tuesday

NIH AWARDS, CLINICAL CENTER AUDITORIUM WEDNESDAY, 2:30 P.M.,  
May 6, 1959

YWCA SEMINAR IN PUBLIC AFFAIRS THURSDAY, 9:15 A.M., May 7, 1959  
HEW AUDITORIUM

Salisbury - Methodist Church - 5/16/59 [marked “cancelled”]

MASS. MEDICAL SOCIETY, Women’s Auxiliary, Worcester, Mass. 5/19/59  
[marked “Cancelled”]

WILSON COLLEGE COMMENCEMENT Chambersburg, Penn., 6/8/59

Box No.    Contents

- 13    BRYN MAWR SCHOOL FOR GIRLS - 6/9/59 Baltimore, Md., Tuesday, 5:00 p.m.
- HOWARD COUNTY SENIOR HIGH SCHOOL Ellicott City, Md. Thursday, June 11, 1959 - 8:00 p.m.
- COMMENCEMENT ADDRESS School of Nursing Washington Hospital Center 8:00 p.m., Friday, June 12, 1959
- Wellesley Class Saturday, June 13, 1959
- AMERICAN LIBRARY ASSOCIATION 6/22/59 - 8:00
- National Leadership Training Institute White House Conference on Aging University of Michigan, Ann Arbor 6/24-25/59
- FEDERAL CREDIT UNION - 25th Anniversary Friday, June 26, 1959 - 1:30-2:30 p.m. Room 5051 HEW Building
- POCOMOKE FOUNDRY & MACHINE WORKS 6:15 p.m., Monday, June 29, 1959 [marked "cancelled"]
- FEDERATION OF WOMEN'S REPUBLICAN CLUBS 7:00 p.m., Tuesday, July 7, 1959 Scaroon Manor, Schroon Lake, N.Y.
- WOMEN'S CLUB - Chautauqua, New York 3:00 p.m./ Monday, July 6, 1959 [marked "Friday, July 10, 3:15"]
- GOVERNOR'S CONFERENCE Friday, September 25, 1959 Charleston, West Virginia
- KIWANIS CLUB Mayflower Hotel (Williamsburg Room) 1:05 p.m., Thursday, October 1, 1959
- AMERICAN NURSING HOME ASSOCIATION ANNUAL CONVENTION - Chicago, Ill. - October 6, 1959
- QUOTA CLUB, SALISBURY, MARYLAND Wicomico Ballroom 7:00 p.m. Saturday, October 10, 1959
- NATIONAL FOUNDATION March of Dimes 10/13/59
- ASSOCIATION OF OFFICIAL AGRICULTURAL CHEMISTS - National Press Club Wednesday, October 14, 1959 12:30 p.m.

Box No.   Contents

13      ALTRUSA CLUB OF WASHINGTON Brookings Institution Wednesday, October  
(cont.)   14, 1959, 6:15 p.m.

LIBERTY MUTUAL INSURANCE COMPANY Sheraton-Plaza, Boston, Mass.  
October 16, 1959

SEAFORD CENTRAL ELEMENTARY SCHOOL Seaford, Delaware 2:30 p.m.,  
Wednesday, October 18, 1959 [Sunday]

COLUMBIA UNIVERSITY CLUB OF WASHINGTON Mayflower Hotel 7:00 p.m.,  
Wednesday, October 21, 1959

PHYSICAL EDUCATION ASSOCIATION Hershey Inn, Hershey, Pennsylvania  
10/23/59

14      Region IX - San Francisco - Fay Hunter [October 29 - November 1, 1959]

EIGHTH MENTAL HEALTH INSTITUTE November 2-4, 1959 Student Union  
Bldg. Univ. of Arizona

Region VIII - Denver - Albert Rosenthal [November 4, 1959]

Region VI - Kansas City - James W. Doarn [November 4-5, 1959]

NATIONAL BIENNIAL ROUND TABLE CONFERENCE, Statler Hotel, 12/2/59  
(Wednesday)

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN (Washington Branch)  
Monday, December 7, 1959 8:00 p.m.

GOVERNOR'S CONFERENCE ON AGING Tuesday, December 15, 1959 9:30 a.m.  
Ballroom Hotel John Marshall - Richmond, Virginia

GOP Rally, Gold Room, Tidewater Inn Easton, Maryland 8:00 P.M., 1/8/60

KAPPA KAPPA GAMMA ALUMNAE ASSOC. OF WASHINGTON AND  
SUBURBAN MARYLAND Monday, January 11, 1960

ANNUAL MEETING, PHS CREDIT UNION 2:30 p.m., HEW Auditorium 1/14/60

FORUM, WHITE HOUSE CONFERENCE ON AGING St. Petersburg, Fla., 1/18-  
19/60

FUND RAISING DINNERS January 27, 1960

Box No.    Contents

14        CHAMBER OF COMMERCE Defiance, Ohio, Saturday, 1/30/60  
(cont.)

SUBSERIES IV.C.: Speaking engagements, 1958-61  
(File of the Assistant to the Under Secretary)

DEDICATION OF PRE-CLINICAL MEDICAL SCI. BLD Sept. 15 - 10:00 a. Howard Univ., D.C.

SALVATION ARMY LADIES AUXILIARY Sept. 18 - 4:00 p. Washington, D.C.

SOCIETY FOR PERSONNEL ADMINISTRATORS Sept. 23 - 7:00 p.m. - Naval Gun Factory

NAT'L WOMEN'S ADVISORY COM. FOR CIVIL DEFENSE SEPT. 24, 9:30 a.m. - Mayflower Hotel, D.C.

NATIONAL FEDERATION OF REPUBLICAN WOMEN SEPT 25, 1958 - Boston, Massachusetts

CATHOLIC TEACHERS OF ARCHDIOCESE OF BALTIMORE Sept. 27, 2:00 p.m. - Baltimore, Md.

15        NATIONAL FEDERATION OF BUSINESS & PROFESSIONAL WOMEN - (Nat'l Business Women's Week) Oct. 5, Luncheon - Statler Hotel, D.C.

October 7 - CONGRESS ON BETTER LIVING

AMERICAN FEDERATION OF REPUBLICAN WOMEN Oct. 15, Luncheon - Baltimore, Maryland

REPUBLICAN WOMEN'S MEETING October 16, Luncheon - Wabash, Indiana

AMERICAN NATIONAL RED CROSS Oct. 17, Luncheon - Charlottesville, Virginia

PILOT PROJECT ON HOME PREPAREDNESS BY CDM October 19th, Wicomico County

YWCA, ANNUAL MEETING New York, New York (Waldorf-Astoria) Luncheon - October 29, 1958 [folder includes a handwritten draft by Adkins of the speech]

MARYLAND-D.C. HOSPITAL ASSOCIATION Nov. 3, Luncheon - Shoreham Hotel, D.C.

Box No.    Contents

- 15            GERONTOLOGICAL SOCIETY, INC. November 6, evening, Philadelphia, Pa.  
(cont.)
- REGION III, GIRL SCOUTS OF THE U.S.A. Nov. 10, 2:30 p.m. - Sheraton Park  
                 Hotel, D.C.
- LEAGUE OF REPUBLICAN WOMEN [of D.C.]--STUDY GROUP November 13,  
                 1958 (Thursday) 10:30 a.m. Washington, D.C.
- CHILDREN'S AID AND ADOPTION SOCIETY Convocation, November 13, 1958,  
                 Orange, New Jersey
- AMERICAN MEDICAL WOMEN'S ASSOCIATION BOARD mid-winter meeting  
                 (Morning session) November 14, 1958
- INTER-INSTITUTIONAL SEMINAR, WASHINGTON SEMESTER PROGRAM,  
                 AMERICAN UNIVERSITY, NOVEMBER 15, 1958, 9:30 a.m., Wash., D.C.
- ASSOCIATED PUBLIC SCHOOL SYSTEMS November 17, luncheon, Frederick,  
                 Maryland
- 16            TEACHERS COLLEGE, COLUMBIA UNIVERSITY December 4, 1958 - New  
                 York
- NATIONAL ASSOCIATION OF MANUFACTURERS (Annual Convention -  
                 Address Women's Group) Friday morning, December 5, 1958 - New York
- THE NATIONAL COMMITTEE ON THE AGING OF THE NATIONAL SOCIAL  
                 WELFARE ASSEMBLY, INC. DECEMBER 11, 1958, 12:30 p.m. Biltmore, N.Y.
- REPUBLICAN STATE CENTRAL COMMITTEE, GEORGIA December 13, 1958  
                 (Biltmore Hotel, Atlanta)
- NATIONAL COMMITTEE OF WHITE HOUSE CONFERENCE ON CHILDREN  
                 AND YOUTH, OPEN ADDRESS 12/16/58 9:30 a.m.
- USPHS OFFICERS WIVES CLUB January 7, 12:00 p.m. Bethesda
- DEDICATION OF SCHOOL OF NURSING EDUCATION, WHITEHURST HALL,  
                 AT UNIVERSITY OF MARYLAND January 20, 1959, 2:30 p.m. Baltimore
- ANNUAL JOBS AND FUTURES WORKSHOP, GOUCHER COLLEGE, January  
                 21, 1959 (Luncheon)

Box No.    Contents

- 16      AMERICAN LEGION AUXILIARY, WOMAN'S FORUM ON NATIONAL  
(cont.) SECURITY, JANUARY 30, 1959, Statler Hotel, Washington, D.C.
- SOROPTIMIST LUNCHEON, Washington, D.C. February 4, 1959 (Luncheon)
- FIRST ANNUAL INSTITUTE ON AGING (First Convocation on Aging), University  
of Arizona Tucson, Arizona FEBRUARY 14, 1959
- COUNCIL OF SOCIAL AGENCIES Dallas, Texas - February 16, 1959
- MID-EAST CONFERENCE OF UNITED COMMUNITY FUNDS AND  
COUNCILS OF AMERICA February 18, 1959, 12:15 p.m., Wash., D.C.
- WASHINGTON WELLESLEY CLUB -- MEMBERS OF THE 20'S DECADE,  
Washington, D.C. February 19, 1959 8:00 p.m.
- JOINT MEETING ELEMENTARY PTA's (Brookmont, Bannockburn, Woodacres)  
Western Junior High School, Mass. Ave. Extended; March 3, 1959
- WOMEN'S CLUB OF INDUSTRIAL COLLEGE OF THE ARMED FORCES --  
Fort Leslie J. McNair Washington, D.C. MARCH 10, 1959
- AMERICAN IMMIGRATION CONFERENCE, HOTEL ASTOR, NEW YORK,  
NEW YORK, MARCH 12, 1959
- 17      NEW YORK STATE FEDERATION OF BUSINESS & PROFESSIONAL  
WOMEN'S CLUBS, MANHATTAN HOTEL, NEW YORK, N.Y. APRIL 4, 1959
- PHI DELTA GAMMA, After Dinner Speaker and become Honorary Member, April  
7, 1959 Kenwood Club, Bethesda, Maryland
- REGION II NATIONAL REHABILITATION ASSOCIATION, BALTIMORE,  
MARYLAND APRIL 8, 1959
- AIR FORCE OFFICERS' WIVES' CLUB OF WASHINGTON, April 9, 1959  
(Luncheon) (Army-Navy Country Club, Arlington, Va.)
- ANNUAL CONVENTION OF NATIONAL RELIGIOUS PUBLICITY COUNCIL,  
5051 North, Wash., D.C. April 10, 1959
- GIRLS CLUBS OF AMERICA, INC. April 14, 1959
- REGIONAL CONFERENCES, NATIONAL COMMITTEE ON THE AGING, OF  
NATIONAL SOCIAL WELFARE April 15, 1959, 8 p.m. St. Louis, Mo.

Box No.    Contents

17  
(cont.)

DELTA KAPPA GAMMA April 18 - banquet speech - Salisbury

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN, DELAWARE  
DIVISION, STATE SPRING CONFERENCE April 28, 1959 (Tuesday) Seaford,  
Delaware

LITTLE CABINET WIVES, FT. MCNAIR MAY 5, 1959 (TUESDAY)

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF USA DHEW  
AUDITORIUM, WASHINGTON, D.C. 9:15 to 12 noon MAY 7, 1959

COMMENCEMENT ADDRESS, WILSON COLLEGE Chambersburg,  
Pennsylanania, June 8, 1959

COMMENCEMENT ADDRESS, THE BRYN MAWR SCHOOL BALTIMORE,  
MARYLAND, June 9, 1959

HOWARD COUNTY SENIOR HIGH SCHOOL GRADUATION EXERCISES,  
ELLICOTT CITY, MARYLAND June 11, 1959

WASHINGTON HOSPITAL CENTER, SCHOOL OF NURSING, GRADUATING  
CLASS, JUNE 12, 1959 8 p.m.

CLASS OF '28 DINNER, WELLESLEY COLLEGE, WELLESLEY,  
MASSACHUSETTS, JUNE 13, 1959

INSTITUTE ON LIBRARY SERVICE TO AN AGING POPULATION, ANNUAL  
CONFERENCE AMERICAN LIBRARY ASSOCIATION, WASH. D.C. JUNE 22,  
1959

NATIONAL LEADERSHIP TRAINING INSTITUTE, ANN ARBOR, MICHIGAN  
JUNE 25, 1959

25TH ANNIVERSARY, CREDIT UNION CONGRESSIONAL HOTEL,  
WASHINGTON, D.C. JUNE 26, 1959 1:30 p.m.

FEDERATION OF WOMEN'S REPUBLICAN CLUBS OF NEW YORK STATE,  
INC. JULY 7, 1959 7 p.m.

CHATAUQUA WOMEN'S CLUB, HALL OF PHILOSOPHY, CHAUTAUGUA  
LAKE, NEW YORK JULY 10, 1959 3:15 p.m.

18        THE FINNISH-AMERICAN SOCIETY PORI, FINLAND, AUGUST 22 & 23, 1959

Box No.    Contents

- 18    WEST VIRGINIA COMMISSION TO STUDY PROBLEMS ON AGING,  
(cont.)    GOVERNORS CONF. SEPTEMBER 25, 1959
- KIWANIS CLUB October 1, 1959 (Luncheon) Mayflower Hotel (Williamsburg  
          Room)
- AMERICAN NURSING HOME ASSOCIATION, ANNUAL CONVENTION,  
          Chicago, Illinois October 6, 1959
- QUOTA CLUB BANQUET, SALISBURY, MD. OCTOBER 10, 1959
- October 13, 1959 -- Sheraton Park. Luncheon--The National Foundation. Melvin A.  
          Glasser [presumably this folder is from the files of Secretary of HEW Flemming]
- ASSOCIATION OF OFFICIAL AGRICULTURAL CHEMISTS (75th Anniversary  
          Year) Luncheon - National Press Club October 14, 1959
- ALTRUSA CLUB OF WASHINGTON Brookings Institution, Wash., D.C. October  
          14, 1959 (Dinner) 6:15 p.m.
- SYMPOSIUM, LIBERTY MUTUAL INSURANCE CO. OCTOBER 16, 1959 -  
          Luncheon BOSTON, MASSACHUSETTS
- DEDICATION OF SEAFORD CENTRAL ELEMENTARY SCHOOL, SEAFORD,  
          DELAWARE October 18, 1959 2:30 p.m.
- October 21, 1959 -- Mayflower Hotel. Dinner--Columbia University Club of  
          Washington. Mr. Weiss [Presumably this folder is from the files of Secretary of  
          HEW Flemming; Adkins filled in for him on this occasion]
- PHYSICAL EDUCATION ASSOCIATION HERSHEY, PENNSYLVANIA  
          October 23, 1959
- THE SUNDAY EVENING FORUM UNIVERSITY OF ARIZONA AUDITORIUM  
          TUSCON, ARIZONA November 1, 1959
- EIGHTH ANNUAL MENTAL HEALTH INSTITUTE University of Arizona,  
          Tucson, Ariz. November 2, 1959 LUNCHEON SPEECH
- 19    EIGHTH ANNUAL MENTAL HEALTH INSTITUTE University of Arizona,  
          Tucson, Ariz. November 2, 1959 DINNER SPEECH [marked "Forum 11/1 and  
          speeches on 11/2"]

Box No.   Contents

19      National Biennial Round Table Conf. of the Am. Public Welfare Association  
(cont.)      December 2, 1959, Washington, D.C.

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN, WASHINGTON  
BRANCH December 7, 1959 8 p.m.

VIRGINIA CONFERENCE ON AGING RICHMOND, VIRGINIA DECEMBER  
15, 1959

ABEGS Meeting. December 16, 1959

Talbot County Republican Organization Easton, Maryland, January 8, 1960

Kappa Kappa Gamma Alumnae Assoc. of Washington and Suburban Maryland  
January 11, 1960

5th Annual Meeting of the Public Health Service Credit Union, HEW Bldg.  
Department Auditorium, Washington, D.C. January 14, 1960, Thursday 2:30

AMERICAN ASSOCIATION OF RETIRED PERSONS, ST. PERTERSBURG,  
FLORIDA JANUARY 18, 1960

Defiance College, Defiance, Ohio Dinner Speech, Saturday, January 30, 1960

Cosmos Club, Washington, D.C. Monday, February 15, 1960

Zonta Club, YWCA, 17th and K Streets, N.W., Washington, D.C. Wednesday,  
February 17, 1960

Dinner at Cambridge, Maryland February 20, 1960, evening

107th Anniversary Dinner of the 12th Street YMCA, February 23, 1960

Budget Statement by the Under Secretary, Week of February 23, 1960 [Testimony  
before Congress]

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN, MT. VERNON  
BRANCH February 25, 1960 (Alexandria, Va.)

Phi Delta Gamma, American University to introduce the Secretary, February 29,  
1960, evening

Training Officers Conference, New Lotus Restaurant, Washington, D.C. Tuesday,  
March 8, 1960, 1:00 p.m.

Box No.    Contents

- 20      Bradford Club, Philadelphia, Pennsylvania March 9, 1960 Wed., Luncheon Speech  
(cont.)      [Big Brothers Association, Philadelphia, Pa., March 9, 1960, Dinner]  
  
            [Founders Day at Longwood College, Farmville, Virginia March 12, 1960 11:00  
            A.M.]  
  
            Field Executive Officers Conference, Dept. HEW, Rm. 5546, Washington, D.C.  
            Monday, March 14, 1960  
  
            WOMEN'S COUNCIL FOR HUMAN RELATIONS, SOUTH BEND, INDIAN  
            MARCH 15, 1960  
  
            Teachers' Association of Baltimore County, Friday, March 25, 1960 7:00 P.M.,  
            Baltimore, Maryland  
  
            Eight Annual Republican Women's Conference, Sheraton Park Hotel, Washington,  
            D.C., April 3, 1960 8:00 P.M.  
  
            Federalsburg Parent-Teacher Assoc. Federalsburg, Maryland April 5, 1960 Tuesday  
  
            Consumer Consultants Luncheon, Congressional Hotel, Washington, D.C. Monday,  
            April 11, 1960  
  
            Council on Aging and Seven Golden Age Clubs, Quincy, Massachusetts, Tuesday,  
            April 19, 1960
- 21      Governor's Conference of Aging Concord, New Hampshire April 20, 1960,  
            Wednesday  
  
            Bradford Club of Rhode Island Providence, Rhode Island April 21, 1960, Wednesday  
  
            Luncheon meeting of the Preparatory Conference in Providence, Rhode Island on  
            Friday, April 22, 1960  
  
            B'nai B'rith, Temple Emanu-El, Haverhill, Massachusetts, Saturday, April 23, 1960  
            at 6:00 P.M.  
  
            Visiting Nurse Association, Mayflower Hotel, Washington, D.C., Monday, April 25,  
            1960 at 12:30 P.M.  
  
            Conference on Aging, Cleveland, Ohio, Wednesday, April 27, 1960

Box No.    Contents

- 21    NEEDLEWORK GUILD OF AMERICA, INC. April 28, 1960 (75th Anniversary  
(cont.)    Convention Atlantic City, New Jersey) Thursday
- Dedication of Doylestown Hospital, Doylestown, Pennsylvania, Sunday, May 1, 1960
- The Methodist Social Union of Baltimore, Southern Hotel, Baltimore, Maryland, Fri.  
May 6, 1960, 6:30 P.M.
- Chestertown Maryland Republican Women's Clubs, Chestertown, Maryland,  
Saturday, May 7, 1960
- Luncheon, Syracuse University, Syracuse, New York, Monday, May 9, 1960
- 73rd Anniversary Dinner, Rescue Mission Alliance of Syracuse, N.Y. Hotel Syracuse  
Main Ballroom, May 9, 1960
- Monroe County Republican Meeting, Rochester, New York, May 10, 1960
- Illinois Gerontological Association, Chicago, Illinois, Thursday, May 19, 1960
- 22    MICHIGAN STATE CONVENTION OF BUSINESS AND PROFESSIONAL  
WOMEN'S CLUB, May 21, 1960, Grand Rapids
- Annual Meeting of the Baltimore YWCA Baltimore, Maryland, May 23, 1960 6:30  
PM
- Annual Psychiatric Aide Achievement Awards Program, St. Elizabeth Hosp., Wash.,  
D.C., May 25, 1960, 1:45 P.M.
- Delaware Federation of Women's Clubs, Dupont Hotel, Wilmington, Delaware,  
Wednesday, May 25, 1960, 6:30 P.M.
- [WAC Officer Advanced Course at Fort McClellan, Alabama, Friday, June 3, 1960]
- [Lucy Webb Hayes School of Nursing, Sibley Memorial Hospital, Washington, D.C.,  
Sunday, June 5, 1960, 4:00 P.M.]
- [Commencement address, State Teachers College, Salisbury, Maryland, Monday,  
June 6, 1960]
- [Annual Convention of the National Association of Retired Civil Employees,  
Tuesday, June 7, 1960, 7:00 P.M.]

Box No.    Contents

22        Spring Conference of the 4th and 7th Congressional districts of Republican Women,  
(cont.)    Baltimore, Maryland, Friday, June 10, 1960

[General Federation of Women's Clubs, Washington, D.C., Monday, June 13, 1960,  
7:30 P.M.]

[Governor's Conference of Aging, Smyrna, Delaware, Tuesday, June 14, 1960, 2:00  
P.M.]

[General Federation of Women's Clubs, Awards Program for Community  
Achievement Contest, Washington, D.C., June 16, 1960]

[Governor's Conference of Aging, Little Rock, Arkansas Tuesday, June 23, 1960]

[Governor's Conference 52nd Annual Meeting, Glacier National Park, Montana,  
Wednesday, June 29, 1960, 9:00 a.m.]

[Girls Nation, Washington, D.C., July 18, 1960]

[Republican National Convention, Chicago, Illinois, Tuesday, July 26, 1960]

[Speech marking dedication of Hadassah-Hebrew University Medical Center in  
Jerusalem, August 3, 1960, Washington, D.C.]

23        Biennial Conference of the National Association of Colored Women's Clubs, New  
York City, New York, Thursday, August 4, 1960

Carroll County Picnic, Taney Inn, Taney, Maryland, Thursday, August 11, 1960, 5:30  
P.M.

Miller Rally, Caroline County, Nagle's Pond, Maryland, Saturday, August 13, 1960,  
7:30 P.M.

Quincy College, Quincy, Illinois, Sunday, August 21, 1960

American Association of Workers for the Blind, Miami Beach, Florida, Monday,  
August 29, 1960

Pinellas County Republican Meeting, St. Petersburg, Florida, Tuesday, August 30,  
1960, 8:00 P.M.

Utah State Conference of Aging, Salt Lake City, Utah, Friday, September 16, 1960

Box No.    Contents

23        Republican Clinic and Fund Raising Dinner, Denver, Colorado, Saturday, September  
(cont.)    17, 1960

Louisiana Commission on the Aging, September 21, 1960

National Organizations Meeting, White House Conference on Aging, Washington,  
D.C., Thursday, September 29, 1960, Luncheon Speech

[Lancaster County Women's Republican Club, Lancaster, Pennsylvania, October 6,  
1960]

[Women's Auxiliary to the District of Columbia Dental Society, Tuesday, October  
11, 1960, 12:30 P.M., Washington, D.C.]

National Health Agencies, Chinese Rm., Mayflower Hotel, Thursday, October 13,  
1960, 12:30 p.m. (Luncheon)

[Wheaton College, Norton, Massachusetts, October 14-15, 1960]

AN ORIENTATION IN GERIATRIC MANAGEMENT, Sheraton Hotel,  
Philadelphia, Pa., October 16, 1960

Air Force Education Requirements Board Symposium, DHEW, Washington, D.C.,  
Monday, October 17, 1960, 1:45 P.M. [Folder 1]

Air Force Education Requirements Board Symposium, DHEW, Washington, D.C.,  
Monday, October 17, 1960, 1:45 P.M. [Folder 2]

Johns Hopkins Staff and Student Wives, Johns Hopkins University, Baltimore,  
Maryland, October 17, 1960, 8:00 P.M.

American Nursing Homes Assn., Wed., Oct. 19, 1960; 9:00 a.m., Mayflower Hotel,  
Washington, D.C.

Republican Women's Meeting, Akron, Ohio, Wednesday October 19, 1960

24        Republican women's luncheon and rally, Champaign, Illinois, Thursday, October 20,  
1960 at 12:30 P.M.

Maryland State Federation of Colored Women's Clubs, Blandenburg, Maryland,  
October 23, 1960, 4:00 p.m.



Box No.    Contents

25            [Speech correspondence file of the Under Secretary--Speaking engagements declined:  
(cont.)        November - December 1958]

[Speech correspondence file of the Under Secretary--Speaking engagements declined:  
January - February 1959]

[Speech correspondence file of the Under Secretary--Speaking engagements declined:  
March - August 1959]

[Speech correspondence file of the Under Secretary--Speaking engagements declined:  
September - December 1959]

[Speech correspondence file of the Under Secretary--Speaking engagements declined:  
January - May 1960]

[Speech correspondence file of the Under Secretary--Speaking engagements declined:  
June - November 1960]

[Speech correspondence file of the Assistant to the Under Secretary--Speaking  
engagements declined: August - September 1958 (Ruth C. Nash files)]

[Speech correspondence file of the Assistant to the Under Secretary--Speaking  
engagements declined: October - December 1958 (Ruth C. Nash files)]

[Speech correspondence file of the Assistant to the Under Secretary--Speaking  
engagements declined: January - October 1959 (Ruth C. Nash files)]

[Speech correspondence file of the Assistant to the Under Secretary--Speaking  
engagements declined: October - December 1959 (Winifred Helmes files)]

[Speech correspondence file of the Assistant to the Under Secretary--Speaking  
engagements declined: January - March 1960 (Winifred Helmes files)]

[Speech correspondence file of the Assistant to the Under Secretary--Speaking  
engagements declined: April - October 1960 (Winifred Helmes files)]

26            [Correspondence re non-formal speaking engagements: September - December 1958]

[Correspondence re non-formal speaking engagements: January - March 1959]

[Correspondence re non-formal speaking engagements: April - October 1959]

[Correspondence re non-formal speaking engagements: November - December 1959]



Box No.    Contents

- 27  
(cont.)    Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]—  
Public appearances and published statements: QUOTES FOR CONFERENCE  
REPORTER--White House Conference on Children and Youth
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: STATEMENTS FOR CAPITAL  
WOMEN
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: SPECIAL ISSUE OF AGING
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: ARTICLES FOR ADULT  
EDUCATION
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: ARTICLES FOR AMERICAN CHILD
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: STATEMENT FOR THE AMERICAN  
LIBRARY ASSOCIATION BULLETIN
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: US--PRESS RELEASES
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: OFFICES HELD BY THE UNDER  
SECRETARY
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: US--CORRESPONDENCE -  
GENERAL
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: PRESIDENT'S CABINET  
COMMITTEE ON PRICE STABILITY FOR ECONOMIC GROWTH
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: PARTY POLITICS -- GOP
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]--  
Public appearances and published statements: TITLES OF SPEECHES
- Correspondence file of the Assistant to the Under Secretary [Winifred Helmes]—  
Public appearances and published statements: FEDERAL AID -- TO MARYLAND



Box No.    Contents

- 30            [LSC correspondence: September - October 1958]  
(cont.)        [LSC correspondence: November - December 1958]  
  
                 [LSC correspondence: January 1959]  
  
                 [LSC correspondence: February 1959]  
  
                 [LSC correspondence: March 1959]  
  
                 [LSC correspondence: April - May 1959]  
  
                 [LSC correspondence: June - August 1959]  
  
                 [LSC correspondence: September - December 1959]  
  
                 [LSC correspondence: January - September 1960]  
  
                 Lincoln Reading File [carbon copies of letters sent by Adkins, September 1958 - July  
                 1960]  
  
                 Lincoln Commission Budget [correspondence and other budget material, 1958-60]  
  
                 [LSC correspondence: Miscellaneous printed material and unidentified  
                 correspondence]  
  
                 [Evaluation Listing For Honorary Medallion Consideration]
- 31            [Monthly mimeographed reports prepared for LSC by public relations council,  
                 Richards Associates: December 1958 and January 1959]  
  
                 [Monthly mimeographed reports prepared for LSC by public relations council,  
                 Richards Associates: February and March 1959]  
  
                 [Monthly mimeographed reports prepared for LSC by public relations council,  
                 Richards Associates: April and May 1959]  
  
                 [Monthly mimeographed reports prepared for LSC by public relations council,  
                 Richards Associates: June and July 1959]  
  
                 [Monthly mimeographed reports prepared for LSC by public relations council,  
                 Richards Associates: August and September 1959]

Box No.   Contents

31      [Monthly mimeographed reports prepared for LSC by public relations council,  
(cont.)   Richards Associates: October and November 1959]

[Monthly mimeographed reports prepared for LSC by public relations council,  
Richards Associates: December 1959 and January 1960]

[Monthly mimeographed reports prepared for LSC by public relations council,  
Richards Associates: February 1960]

[LSC newspaper clippings]

**See finding aid to A71-64 which follows**

DWIGHT D. EISENHOWER  
ABILENE, KANSAS

THE PAPERS OF BERTHA S. ADKINS

Accession 71-64

Processed by: DJH

Date Completed: 4-19-71

The papers of Bertha S. Adkins, School administrator, Assistant Chairman of the Republican National Committee, and Under-secretary of Health, Education, and Welfare, were deposited in the Eisenhower Library in February, 1971 by Miss Adkins. In October 1969 Miss Adkins executed an instrument of gift for these papers.

Linear feet: 4  
Approximate number of pages: 8,800  
Approximate number of items: 4,000

Literary rights in these papers are reserved to Miss Adkins during her lifetime and, thereafter, to the people of the United States.

By agreement with the donor the following classes of documents will be withheld from research use:

1. Papers relating to family and private business affairs.
2. Papers relating to family and private business affairs of other persons who have corresponded with Miss Adkins.
3. Papers relating to investigations of individuals or to appointments and personnel matters.
4. Papers containing statements made by or to the donor in confidence unless in the judgment of the Director of the Dwight D. Eisenhower Library the reason for the confidentiality no longer exists.
5. All other papers which contain information or statements that might be used to injure, harass, or damage any living person.

## SCOPE AND CONTENT NOTE

The papers of Bertha S. Adkins cover the years from 1907 to 1970, but the most important of these papers deal with the years 1953-58 when Miss Adkins was Assistant Chairman of the Republican National Committee, and the years 1958-60 when she was Undersecretary of Health, Education, and Welfare.

The first series in this collection contains material relating to Miss Adkins' personal life and to schools with which she was associated in various administrative capacities. It includes childhood photographs, grade cards, a high school yearbook, and college transcripts. The series includes material relating to Western Maryland College, Bradford Junior College and Foxcroft School, where Miss Adkins served in administrative roles. In addition, this series contains a small number of papers concerning non-political organizations which Miss Adkins joined, and personal correspondence concerning trips to Europe she made in 1932, 1938, and 1955.

About a third of the collection is included in Series 2 which relates to Miss Adkins' political activities from 1953-1970. The bulk of this material is newsclippings, political literature, and campaign memorabilia pertaining to the years 1953-58 when Miss Adkins was Assistant Chairman of the Republican National Committee. The series also includes a scrapbook of the 1956 campaign, 1953-57 inauguration materials, political literature concerning Nixon's 1960 Presidential campaign, drafts and correspondence of the Republican Committee on Programs and Progress, and a small amount of material concerning Miss Adkins' role as Special Assistant on President Nixon's Advisory Committee on Social Security in 1970.

Approximately another one-third of the collection relates to Miss Adkins' position as Undersecretary of HEW, 1958-60, a scrapbook of congratulatory correspondence on her appointment to this post, a scrapbook of newsclippings concerning her activities as Undersecretary of HEW, official reports of HEW, pamphlets concerning housing, social security, and related matters.

A small portion of the collection concerns the Lincoln Sesquicentennial Commission, 1958-60, on which Miss Adkins served. This series includes drafts of reports made by the commission to Congress in 1960, correspondence, pamphlets on Lincoln published by the Commission, and stationery for the Commission.

A total of 121 photographs, 19 records, 16 tapes and 5 films, received with the collection were turned over to the Audio-Visual Collection while 20 printed items went to the book collection and 14 other items were turned over to the Museum.



## DESCRIPTION OF SERIES

<u>Box No.</u>	<u>Contents</u>
1-2	Material relating to Miss Adkins' personal life and schools with which she was associated. Includes childhood photographs, grade cards, transcripts, yearbooks, personal correspondence. Arranged in a rough chronological order according to the periods of Miss Adkins' life.
3-6	Miss Adkins' political activities, 1953-1970. Includes newsclippings, a scrapbook of 1956 campaign, political literature, speeches, and campaign memorabilia. Most of this material covers the years 1953-58 when Miss Adkins was Assistant Chairman of Republican National Committee. Some political literature concerning Nixon's 1960 campaign, and Miss Adkins' role as Special Assistant on President Nixon's Advisory Committee on Social Security in 1970.
6-9	Papers concerning office of Undersecretary of HEW, 1958-60. Container 6 includes correspondence, memoranda, newsclippings, publications, etc. re Undersecretary of Hew. Containers 7 and 8 are scrapbooks containing mainly congratulatory correspondence to Miss Adkins re her appointment to the post and newsclippings concerning her activities. Container 9 has Miss Adkins' speeches, arranged chronologically, and publications concerning the office of HEW. This series is arranged alphabetically by subject matter.
10-11	Papers concerning the Lincoln Sesquicentennial Commission, 1958-60. This includes drafts of reports made by the Commission to Congress in 1960, correspondence, pamphlets on Lincoln published by the Commission, and stationery for the Commission. There is also a program for the National Lincoln Sesquicentennial Dinner, Feb. 11, 1959, which has been included with one of the scrapbooks in a half suitcase because of its size. This series is arranged alphabetically by subject matter.

## CONTAINER LIST

### PAPERS CONCERNING MISS ATKINS' PERSONAL LIFE

<u>Box No.</u>	<u>Contents</u>
1	Items turned over to Museum, Photo lab, and Book collection  Childhood Photos, 1907-1919  Wicomico H. S. Yearbook, <u>The Tatler</u> , 1922  Papers re Baldwin School, 1922-24

Box No.    Contents

1  
(cont.)    College Transcripts, Misc. Corres. -1924-43  
Corres. re trip to Europe, May-July, 1932  
Diary of trip to Europe, May-July, 1932  
Correspondence re trip to England, Belgium, 1938

2    Papers re Western Maryland College, 1939-53  
Non-political organizations, 1941-65  
Correspondence re Bradford College, 1942-44  
Yearbook-Bradford College, 1944  
Correspondence re trip to Mediterranean, 1954  
Correspondence re Bertha Adkins-1956-60  
Material concerning Foxcroft School, 1961-67

PAPERS CONCERNING MISS ADKINS' POLITICAL ACTIVITIES  
1953-1970

3    Official Program of 1953 Inauguration  
Political Activities - 1954  
Political Activities - 1955-56  
Political Activities - Jan. Feb. 1957  
Lincoln Day Dinners Programs Feb. 1957  
Political Activities - March 1957  
Political Activities - April - August 1957

Box No.   Contents

- 4      Scrapbook of DDE's 1956 Campaign and January 1957 Inauguration
- 5      Political Activities - September 1957 - March 1958 (1)  
Political Activities - September 1957 - March 1958 (2)  
Political Activities - April - June 1958  
Correspondence - Drafts concerning Republican Committee on Programs and Progress - 1959  
Report to Republican National Committee meeting - January 1959
- 6      Republican campaign literature - 1960  
Presidential Task Force on Aging, and Political activities - 1970
- PAPERS RE OFFICE OF UNDERSECRETARY OF HEW, 1958-60
- Correspondence - Memoranda concerning Undersecretary HEW, 1958-60 (1)  
Correspondence - Memoranda concerning Undersecretary HEW, 1958-60 (2)  
Guide to International Health Exhibit, Rome, 1960  
Housing Note, 1958-60  
Newsclippings re Undersecretary of HEW, 1958-60  
Postcards concerning trip to Poland, Nov. 1959  
Publications concerning HEW (1)
- 7      Publications concerning HEW (2)  
HEW Reports 1958-59  
Speeches - Bertha Adkins, 1958-59

Box No.   Contents

7        Speeches - Bertha Adkins, 1959-60  
(cont.)  
          Travel Schedules for Undersecretary of HEW, 1960  
          White House Conference on Children and Youth

8        Scrapbook - July 21, 1958 - Aug. 19, 1958

9        Scrapbook - 1958-59

          Program for the National Lincoln Sesquicentennial Dinner, Feb. 11, 1959 -  
          Washington, D.C.

PAPERS RE LINCOLN SESQUICENTENNIAL COMMISSION

10       Correspondence, Pamphlets (1)  
          Correspondence, Pamphlets (2)  
          Draft - report to Congress, 1960 (1)  
          Draft - report to Congress, 1960 (2)  
          Pamphlets (1)

11       Pamphlets (2)  
          Pamphlets (3)  
          Pamphlets (4)  
          Stationery, Illustrations

END OF CONTAINER LIST